



## Agenda

Call to Order

National Anthem

1.0	Additions to the Agenda	
2.0	Adoption of Agenda	
3.0	Corrections or Amendments:	
3.1.	April 5, 2017, Regular Meeting of Council Minutes	3-6
4.0	Adoption of:	
4.1.	April 5, 2017, Regular Meeting of Council Minutes	
5.0	Proclamations	
5.1.	<u>National Day of Mourning</u>	7
6.0	Public Hearing	
6.1.	<u>Rezoning Bylaw 2017/03/D</u>	8
7.0	Delegations	
7.1.	<u>2016 Audited Financial Statement – Hawkings Epp Dumont LLP - Phil Dirks, CPA, CA</u>	
7.2.	<u>Fort McMurray Presentation</u>	
7.3.	<u>RCMP Stats – March 2017 – S/Sgt. Malcolm Callihoo</u>	114-120
8.0	Decision Items / Administrative Items	Pages 10-83
8.1.	Councillor Wheeler Audited Financial Statements for 2016	10
8.2.	Councillor Bossert 2017 Final Fee Schedule	11-20
8.3.	Councillor Long 2017 Final Budget	Distributed Separately
8.4.	Councillor Doerksen Mill Rate Bylaw 2017/05/F	Distributed Separately
8.5.	Councillor Fredrickson Brazeau County Capital Funding Request – Brazeau Sports Park	21
8.6.	Councillor Wheeler Appointment of Municipal Assessor	22
8.7.	Councillor Bossert Community Event Grant Second Quarter Allocation	23-79
8.8.	Councillor Long Rezoning Bylaw No. 2017/03/D Presented for Second & Third Readings Lot 66, Block 28, Plan 2093 KS	80-83
8.9.	SFO, Mr. McMillan 2017 First Quarter Financial Update	

**Regular Meeting of Council**  
**April 26, 2017**  
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9.0 Department Reports

9.1. Engineering & Development	Ron Fraser
9.2. Community Services & FCSS	Annette Driessen
9.3. Economic Development	Eric Burton
9.4. Emergency Services	Tom Thomson
9.5. Administration	
• Communications and Marketing	Tyler Russell
• CAO Report	Dwight Dibben

10.0 Council Reports

10.1. Councillor Long
10.2. Councillor Doerksen
10.3. Councillor Fredrickson
10.4. Councillor Wheeler
10.5. Councillor Bossert
10.6. Mayor McLean

11.0 Information Items

Pages 84-120

11.1. Brazeau Seniors Foundation 2016 Financial Statements	85-100
11.2. Urban Housing Program 2016 Financial Statements	101-105
11.3. Drayton Valley Municipal Library Board Minutes – Jan-Feb 2017	106-111
11.4. Drayton Valley Brazeau County Fire Services Stats – March 2017	112-113
11.5. RCMP Stats – March 2017	114-120

12.0 Adjournment



## Meeting Minutes

### **THOSE PRESENT:**

Mayor McLean  
Deputy Mayor Fredrickson  
Councillor Doerksen  
Councillor Long  
Councillor Wheeler  
Councillor Bossert  
Dwight Dibben, Chief Administrative Officer  
Pam Livingston, Director of Corporate Services  
Tom Thomson, Director of Emergency Services  
Ron Fraser, Director of Engineering and Development  
Kevin McMillan, Senior Financial Officer

Chandra Dyck, Legislative Services Coordinator  
Rita Bijeau, Executive Assistant  
Tyler Russell, Communications and Marketing Coordinator  
Pam Balke, Bylaw Enforcement Officer  
Eric Burton, Economic Development Officer  
Christian Richman, Audio/Visual  
Justine Kimoden, Drayton Valley Western Review  
Laine Mitchell, CIBW Radio

### **ABSENT:**

Annette Driessen, Director of Community Services

### **CALL TO ORDER**

Mayor McLean called the meeting to order at 9:00 a.m.

#### **1.0 Additions to the Agenda**

There were no additions or deletions.

#### **2.0 Adoption of Agenda**

##### **RESOLUTION #063/17**

Councillor Fredrickson moved to adopt the April 5, 2017, Regular Meeting of Council Agenda as presented.

**CARRIED**

#### **3.0 Corrections or Amendments:**

##### **3.1. March 15, 2017, Regular Meeting of Council Minutes**

There were no corrections or amendments to the March 15, 2017, Regular Meeting of Council Minutes.

#### **4.0 Adoption of:**

##### **4.1. March 15, 2017, Regular Meeting of Council Minutes**

##### **RESOLUTION #064/17**

Councillor Wheeler moved to adopt the March 15, 2017, Regular Meeting of Council Minutes as presented.

**CARRIED**

#### **5.0 Proclamation**

##### **5.1. Earth Day**

Mayor McLean proclaimed April 22, 2017, as Earth Day in the Town of Drayton Valley.

## 6.0 Delegations

### 6.1. 2017 Drayton Valley Triathlon – Leah Bathgate

Ms. Bathgate presented Council with information on the 2017 Drayton Valley Triathlon and reviewed the new website for the event.

## 7.0 Decision Items

### 7.1. 2017 Drayton Valley Triathlon Insurance

#### **RESOLUTION #065/17**

Councillor Doerksen moved that Council endorse the “6th Annual Drayton Valley Triathlon” event to be recognized as an insured event of the municipality.

**CARRIED**

### 7.2. Federation of Canadian Municipalities –Memorandum of Understanding re: Partnership for Municipal Innovation

#### **RESOLUTION #066/17**

Councillor Fredrickson moved that Council authorize Administration to execute the Memorandum of Understanding with the Federation of Canadian Municipalities as presented.

**CARRIED**

## 8.0 Department Reports

### 8.1. Engineering and Development

Mr. Fraser provided Council an update on activity within Engineering and Development.

### 8.2. Economic Development

Mr. Burton reported on the following.

- Tourism Strategy Meeting last week; and
- Follow-up sessions regarding tourism development are planned for April 25, 2017, and May 2, 2017, led by Travel Alberta.

### 8.3. Emergency Services

Fire Chief Thomson advised that grass fire season coming up and recommended caution

### 8.4. Administration

- Communications and Marketing

Mr. Russell advised Council of updates to the website and that Communications is researching the feasibility of generating an opportunity to subscribe to a mailing list.

- CAO Report

Ms. Livingston advised of the following

- Notification process for water and sewer customers;
- Submissions to the Minister Awards of Excellence in the categories of Innovation (submission of the Centre for Water Intelligence) and Partnership (submission of the Women in Leadership Program ;

- Cheque presentation of \$25,000 to the Early Childhood Development Centre from Vermilion Energy at 10:30 am today; and
- Community Registration Night tonight, April 5, 2017.

## **9.0 Council Reports**

### **9.1. Councillor Doerksen**

- Eleanor Pickup Arts Centre Society Meeting
- Banking on Clean Tech Conference at the Clean Energy Technology Centre

### **9.2. Councillor Fredrickson**

- Meeting with MLA Mark Smith, Annette Driessen, and seniors regarding specialized transportation
- March 22-24 - Alberta Seniors Housing Board of Directors Conference

### **9.3. Councillor Wheeler**

- Grade 4 Evergreen Elementary School history presentation at the Eleanor Pickup Arts Centre
- Community Foundation Meeting
- April 4 – Healthy Communities Coalition Emergency Preparedness Dinner and Dialogue event

### **9.4. Councillor Bossert**

- Acknowledged Calvin Wittal's retirement from Public Works after 35 years with the Town
- March 22 – Grand Opening of CT Scanner at the Hospital

### **9.5. Councillor Long**

- Economic Developers of Alberta Conference
- Tourism Strategy Session

### **9.6. Mayor McLean**

- March 15 – Lobbying Government Effectively Seminar
- March 17-19 – Council Planning Session
- March 24 – Banking on Clean Tech Conference at the Clean Energy Technology Centre
- April 3 – Meeting with NorQuest College President, Dr. Jodi Abbott
- Grade 4 Evergreen Elementary School history presentation at the Eleanor Pickup Arts Centre

## **10.0 Information Items**

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10.1. Drayton Valley & Area Legacy Project Society Minutes – February 2017

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10.2. YRL Annual Report 2016

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10.3. Brazeau Senior Foundations Minutes – February 2017

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10.4. STAR Catholic Board Highlights – March 2017

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**Regular Meeting of Council  
Minutes of April 5, 2017  
Page 4 of 4**

**RESOLUTION #067/17**

Councillor Fredrickson moved that Council accept the above items as information.

**CARRIED**

**11.0 Adjournment**

**RESOLUTION #068/17**

Councillor Long moved that Council adjourn the April 5, 2017, Regular Meeting of Council at 9:53 a.m.

**CARRIED**

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# Town of Drayton Valley

## *Proclamation*

### **National Day of Mourning**

**April 28, 2017**

**WHEREAS** the National Day of Mourning offers us an opportunity to recognize the sacrifices made by the world's workers who have died or have been injured on the job;

**AND WHEREAS** workplace accidents claim the lives of more than one thousand Canadian workers each year, leaving children without a parent, families facing hardship and heartache, and communities struggling with loss;

**AND WHEREAS** recognition of these deaths will contribute to a renewed commitment to create and provide decent, safe working conditions that foster and promote a culture of safety;

**AND WHEREAS** it is in the public's interest for civic and industry leaders to advocate for safe working conditions for workers in their charge;

**AND WHEREAS** in 2016, 144 workers in Alberta died as a result of workplace injury or illness;

**AND WHEREAS** our ultimate goal is to send all of our Town of Drayton Valley staff home safely at the end of each day;

**THEREFORE** I, Glenn McLean, Mayor of the Town of Drayton Valley, do hereby proclaim April 28, 2017, as National Day of Mourning in the Town of Drayton Valley and order that the flags at the Civic Center be lowered to half-mast this day.

DATED at the Town of Drayton Valley,  
in the Province of Alberta,  
this 26<sup>th</sup> day of April, 2017.

Mayor Glenn McLean



**PUBLIC HEARING**

**April 26, 2017**

**9:00 A.M.**

**Council Chambers – Civic Centre**

**1. DECLARE PUBLIC HEARING OPEN**

Bylaw 2017/03/D – to allow the rezoning of the lands legally described as Lot 66, Block 28, Plan 2093 KS.

**PRESENT**

**2. PURPOSE OF THE PUBLIC HEARING**

To receive comments, concerns and questions from the public with regard to the proposed amended land use for a portion of the lands municipally described as 5179-50 Avenue. Said Bylaw, if passed, would change the land use from the current BE- Bar & Entertainment District to C1-Central Commercial District.

**3. BACKGROUND**

The above Bylaw has received first reading at the March 15, 2017 regular Meeting of Council, which may be followed by second and third today, depending upon the comments received at this Public Hearing. Notification of the bylaw, requesting comments from the public, and advising them of the Public Hearing, has been done through mail-outs and newspaper advertising. To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

**4. CALL FOR COMMENTS FROM THE FLOOR.**

**5. CALL FOR COMMENTS OR WRITTEN SUBMISSIONS.**

**6. DECLARE PUBLIC HEARING CLOSED.**



By signing below, you agree that you support our proposal to re-zone the commercial building that is located at 5179 50 Ave, Drayton Valley, AB. It is currently zoned for Bar and Entertainment. We are proposing that it be re-zoned to C-1 for use as a Physiotherapy Clinic. Thank you for your support!

Name:

Address:

Phone number:

Signature:

FOIP Act; RSA 2000; Chapter F-25; section 17(1) &amp; (4)

Ashley Strauss	5168 49ave		
Amanda Krick	5164 49ave		
Ryan DeCoteau	5152 49th Ave		

**SECTION: 8**

<b>AGENDA ITEM: 8.1</b>	<b>Audited Financial Statements for 2016</b>
<b>Department:</b>	<b>Finance</b>
<b>Presented by:</b>	<b>Councillor Wheeler</b>
<b>Support Staff:</b>	<b>Kevin McMillan, SFO</b>

**BACKGROUND:**

Further to the presentation of the 2016 Audited Financial Statements by Mr. Phil Dirks, CPA, CA of Hawkings Epp Dumont LLP earlier this morning, Administration recommends that Council pass a resolution to accept the report as information.

**Motion:**

That Council accept the Audited Financial Statements for 2016, as presented by Mr. Phil Dirks of Hawkings Epp Dumont LLP, as information.

**SECTION: 8**

<b>AGENDA ITEM: 8.2</b>	<b>TOWN OF DRAYTON VALLEY 2017 FINAL FEE SCHEDULE - APPROVAL</b>
<b>Department:</b>	<b>Finance</b>
<b>Presented by:</b>	<b>Councillor Bossert</b>
<b>Support Staff:</b>	<b>Kevin McMillan, SFO</b>

**BACKGROUND:**

Administration is recommending the approval of the 2017 Final Fee Schedule for the Town of Drayton Valley as attached.

Council is being asked to approve the 2017 Final Fee Schedule for the Town of Drayton Valley.

**MOTION**

That Council approve the 2017 Final Fee Schedule for the Town of Drayton Valley, as presented.

1.1	LICENSES / SERVICES - GST EXEMPT	Page 12 of 120	
	NSF Cheque Charges		50.00
1.2	PAPER SERVICES - GST INCLUDED		
	Photocopying	Black & White	Colour
	8.5 x 11 paper	0.25	0.80
	8.5 x 14 paper	0.25	0.80
	11 x 17 paper	0.90	1.50
	Facsimile - Incoming (GST included)	per page	0.25
	Facsimile - Outgoing local (GST included)	per page	0.50
	Facsimile - Outgoing long distance (GST included)	per page	1.00
1.3	PROMOTIONAL ITEMS - ADD GST		
	Town Pins - less than 10		2.50 each
	Town Pins - 10 or more		2.00 each
	Town Pins - Non Profit Groups		1.00 each
1.4	PROFESSIONAL SERVICES - ADD GST		
	Administration Officer		150.00 / hour
	Professional Engineer		125.00 / hour
	Finance Officer		125.00 / hour
	Recreation Director		125.00 / hour
	Development Officer		100.00 / hour
	Project Engineer / Manager		75.00 / hour
	Technician/Technologist		75.00 / hour
	Administrative Support		50.00 / hour
	*FOIP fees and fee estimates are generated using the FOIP Regulation (Schedule 2)		
1.5	ROOM RENTALS - ADD GST		
	Conference Room # 1		40.00 / half day or 70.00 / day
	Conference Room # 2		40.00 / half day or 70.00 / day
	Projector- LCD (In-house only)		40.00 / hour or 200.00 / day
	Council Chambers		70.00 / half day or 120.00 / day
1.6	TAX RECOVERY - GST EXEMPT		
	Proceedings Fee		80.00
	Tax Certificate		25.00
	Tax Search		10.00
	Assessment Appeal Filing		
	Category of Complaint		
	Residential 3 or fewer dwellings & farmland		50.00
	Residential 4 or more dwellings		300.00
	Non-residential (assessed value under \$2 million)		300.00
	Non-residential (assessed value over \$2 million)		650.00
1.7	ANIMAL CONTROL - DOG - GST EXEMPT		
	Licence - Spayed Female and/or Neutered Male		25.00 / year
	Licence - Male or Female Animals		*75.00 / year
	Impound Fees		25.00 first day; 15.00/day thereafter
	Destruction of Animal		Amount Expended
	Veterinary Fees		Amount Expended
	Adoption Fees		50.00
	Replacement Tag		5.00
	ANIMAL CONTROL - CAT		
	Licence - Spayed Female and/or Neutered Male		15.00 / year
	Licence - Male or Female Animals		*45.00 / year
	Impound Fees		25.00 first day; 15.00/day thereafter
	Destruction of Animal		Amount Expended
	Veterinary Fees		Amount Expended
	Adoption Fees		50.00
	Replacement Tag		5.00
	*If, during the course of the year for which a breeding animal license has been issued, proof of spay or neuter of the licensed animal, in a form acceptable (ie. Veterinarian receipt), is provided to the Town, the Town shall reimburse the owner the monetary difference of an altered animal license versus a breeding animal license.		
1.8	BUSINESS LICENSES - GST EXEMPT		
	Transfer of ownership or change of name		25.00
	Transfer of business location		50.00
	Hawker / Peddler - Daily		150.00 / day
	Hawker / Peddler - Annual		1,500.00 / year
	Local Business		100.00 / year (50.00 after July)
	Rural resident (within 5m radius of town boundary)		150.00 / year (75.00 after July)
	Non-resident (outside of 5m radius of town boundary)		300.00 / year (150.00 after July)
	Home Occupation		75.00 / year
	Business License - Daily Contractor		50.00 / day
	New Business License Application		100.00
	Reinstate license		25.00
	Adult business		1,000.00 / year (500.00 after July)

2.0 AIRPORT

2.1	HANGAR LEASES - ADD GST		
	Private		0.85 / sq. m.
	Commercial		1.50 / sq. m.

3.1

PERMITS - GST EXEMPT	
Residential Developments	
Single family homes, duplexes, triplexes, fourplexes, including modular homes and mobile homes (not located in mobile home parks), with or without attached garage	
Deck / patio / balcony - over 2 feet from the ground	
Portable carports/garages	
Basement development	
Commercial Developments	
Principle Building & Secondary Use Buildings, including residential developments greater in capacity than a fourplex.	
Accessory Buildings/Structures	
Detached garage	
Shed, greenhouse, storage building, etc.	
Permanent hot tub or pool	
Radio / TV antenna / satellite dish (large)	
Signs - permanent	
Signs - temporary	
Demolition / moving	
Excavation, tree removal, top soil stripping, site preparation and/or service installation	
Retaining wall 4' & over	
As-built / penalty	
* 4% Safety Code fee is applied to all Building Permits, in addition to the permit fee (minimum of \$4.50 and a maximum of \$560.00)	
** Refund of Building Permit Fees - If the construction does not begin within 120 days from the date of the permit issued or the project is abandoned, the applicant can apply for a refund for the portion of the building permit. Non Refundable Fee: 15% of assessed permit fee or minimum of 25.00 (whichever is higher).	
*** A fee will be charged for an amendment to an application received during the Development Officer's consideration of the original Development/Building Permit Application submitted. This fee will be levied at the discretion of the Development Officer, but in no case will it exceed the original permit application fee.	
**** A fee similar to that charged for the original Permit will be levied for any amendments to a Development/Building Permit Application received <i>after</i> issuance by the Development Officer, as such amendment will be deemed a new application.	
***** For commercial developments, the Applicant shall provide the fair market "construction value" on its application. If, in the opinion of the Development Officer, the "construction value" entered on the application seems low, the Development Officer shall have the full right to amend the "construction value" of the development to its fair market value.	

Development	Building
	Total square footage of all floors x \$0.60
150.00	60.00
30.00	60.00
50.00	60.00
30.00	60.00
300.00, plus 500.00 per residential unit	9.00 per 1,000 construction value
100.00	100.00
	(over 110 sq. ft.) 50.00
25.00	50.00 minimum
25.00	50.00 if attached
	Free if free standing
45.00	55.00
25.00	50.00
50.00	75.00
	250.00
25.00	50.00
	Double the permit fees up to a maximum of \$5,000.00

3.2

FEES - GST EXEMPT	
Discretionary Use notification fee	
Time Extension Application for Development Permit	
Compliance Certificate - 3 working days (expedited)	
Compliance Certificate - 7 working days (standard)	
Re-zoning Application	
ASP Adoption Application	
ASP Amendment Application	
Variance Application Fee	
Preparation of Development Agreement	
Preparation of Easements, Caveats, Rights-of-way and other agreements	
Encroachment Agreement Fee	
Discharges (per discharge)	
Road Closure Application	
Non-statutory Public Hearing or Open House	
Development Appeal	
Bylaw Amendment	
Copies of Land Use Bylaw, Minimum Design Standards	
File search fee	
Extensive file search fee	
Rush file search fee	
* Miscellaneous services, such as file searches, shall be charged on a case-by-case basis, at the discretion of the Development Officer	
** All file search requests must be submitted in writing (fax, delivery and e-mail are acceptable). Turnaround time for the file search results is estimated as two-to-three business days, rush requests are one business day.	

200.00
100.00
200.00
100.00
500.00
800.00
600.00
50.00 if variance is within 30% permitted by Development Authority; 200.00 if variance is greater than 30% permitted by Development Authority and requires Council approval
1,000.00
200.00 per agreement
200.00 (town prepares & registers agreement) 50.00 (applicant's lawyer prepares & registers agreement)
35.00
500.00
250.00
300.00
500.00
40.00
50.00
100.00
Double the standard fee noted above

3.3

MAPS - GST EXEMPT	
Printed Map Products	
Map Booklets:	
Address	
Legal	
Zoning	
Legal/Zoning	
Wall Maps	
Address	
Legal	
Zoning	
Legal/Zoning	
* Minimum 48 hours notice for printed requests, minimum 24 hours notice for digital requests	

15.00
15.00
20.00
25.00
20.00
20.00
30.00
35.00

4.0 CEMETERY

2017

4.1

LEASE OF BURIAL RIGHTS-ADD GST

Resident

Non-Resident

Adult

350.00

441.00

Adult - Perpetual Care

173.00

216.00

Child

211.00

264.00

Child - Perpetual Care

103.00

130.00

Infant

141.00

176.00

Infant - Perpetual Care

69.00

88.00

Cremation

211.00

264.00

Cremation - Perpetual Care

103.00

132.00

Veteran

140.00

176.00

Veteran - Perpetual Care

69.00

88.00

4.2

OPENING AND CLOSING-ADD GST

Summer

Winter

Adult

550.00

750.00

Adult - Weekends, holidays and after 4 pm

750.00

950.00

Child

300.00

375.00

Infant

200.00

275.00

Cremated remains

250.00

450.00

Cremated remains - Weekends, holidays and after 4 pm

350.00

550.00

Scattering of ashes

200.00

200.00

4.3

MISCELLANEOUS - ADD GST

Concrete vault

Cost + 10%

Disinterment

370.00

Monument Permit Fee

40.00

Travelling time - Rocky Rapids

160.00

Travelling time - Easyford

240.00

5.0 LIBRARY

5.1

MEMBERSHIP FEES - GST EXEMPT

Resident

Non Resident

Family

Free

20.00

Adult

Free

10.00

Student (Grade 1 - 12) under 18

Free

5.00

Senior Citizen

Free

5.00

5.2

PAPER SERVICES - GST INCLUDED

Black & White

Colour

Photocopying with Paper (8.5 x 11)

0.25

0.80

Photocopying with Paper (8.5 x 14)

0.25

0.80

Laminating (8.5 x 11)

1.00

6.0 OMNIPLEX

\*\*\*\*Please note that rental agreement rates are based on the year the rental agreement is signed.\*\*\*\*

6.1

ARENA FEES - GST INCLUDED

Public Skating

All ages

Free

Kid Skate (Ages 5 and under)

Drop in (per child)

3.00

Shinny Practice (Ages 12 and under)

Drop in (per child)

3.00

Shinny Game (Ages 13 - 18)

Drop in (per child)

4.50

Morning & Noon Hockey (Ages 19 and up)

Drop in (per adult)

5.75

Season Pass (per adult)

93.00

6.2

ICE RENTAL RATES - ADD GST/HR RATE

Jan-to-April

Aug-to-Dec

Youth -under 18 yrs.

Prime Rate (2pm-12am weekdays, and all day weekends)

per hour

88.75

91.50

Non-prime Rate (weekdays only 6am-2pm)

per hour

63.00

65.00

Adult Sports

Prime Rate (2pm-12am weekdays, and all day weekends)

per hour

161.75

166.75

Non-prime Rate (weekdays only 6am-2pm)

per hour

113.50

117.00

Group (adult & youth)

Prime Rate (2pm-12am weekdays, and all day weekends)

per hour

123.75

127.50

Non-prime Rate (weekdays only, 6am-2pm)

per hour

86.50

89.25

Schools

Hourly Rate (weekdays only, 8am-3:30 pm)

per hour

55.75

57.50

Thunder - Practice

Prime Rate (2pm-12am weekdays, and all day weekends)

per hour

103.00

106.25

Non-prime Rate (weekdays only 6am-2pm)

per hour

72.25

74.50

Thunder weekday only 3pm-4:30pm

per hour

77.25

79.50

Thunder - Games & Camps

Games

per hour

150.50

155.00

Camps

per hour

103.00

106.25

\*\*\*\*Please note that rental agreement rates are based on the year the rental agreement is signed.\*\*\*\*

6.3

OMNI I & II - ADD GST		Page 15 of 120		
Daily Rates		Adult (19+)	Non-Profit	Youth
Omni I PAD with lobby		950.00	760.00	570.00
Omni II PAD with lobby		900.00	720.00	540.00
Omni I lobby		335.00	270.00	200.00
Omni II lobby		335.00	270.00	200.00
Omni I & II lobby		560.00	450.00	335.00
Hourly Rates				
Omni I or II PAD with lobby (4 hour max)		90.00	72.00	54.00
Omni I lobby (4 hour max)		67.00	53.50	40.00
Omni II lobby (4 hour max)		67.00	53.50	40.00
Farmers Market				
Omni I & II lobby, daily with no setup		180.00		
Omni I & II lobby, daily with setup and takedown		275.00		

6.4

OMNI III - PAD/LOUNGE/KITCHEN/MEETING ROOM - ADD GST				
Daily Rates		Adult (19+)	Non-Profit	Youth
Lounge - Kitchen not included		335.00	268.00	200.00
Lounge - Kitchen included		480.00	385.00	290.00
Kitchen - Lounge not included		195.00		118.50
Meeting Room		85.00		51.50
Omni III PAD		565.00	450.00	335.00
PAD, Kitchen and Lounge		900.00	720.00	540.00
Hourly Rates				
Lounge - Min 2hr, Max 4hr - Kitchen not included		55.00		35.00
Meeting Room - 4 hour rental		55.00		35.00
Omni III PAD - 4 hours max		67.00	54.00	41.25
Farmers Market				
Daily rate with no setup		230.00		
Daily rate with setup and takedown		325.00		

6.5

ADDITIONAL ITEMS - ADD GST		Non-Profit		Regular
Coffee service - Pot	per pot			15.00
Coffee service - Urn Set	per set			50.00
Coffee urn (urn only, on-site only)	per unit	10.00		12.00
Corkage	per person			2.25
Cow wash bay	per animal			25.00
Delivery/pick-up of equipment (in-town only)	per trip			55.00
Draping - 4'	per drape			1.55
Draping - 8'	per drape			2.30
Extra cleaning	per hour			40.00
Fridge - Daily rate	daily			25.00
Horse riding	per horse			15.00
Lobby extra setup (For any additional setup over the standard 2 tables & 8 chairs for those renting the pad with lobby included. The lobby alone hourly rate has setup included)	per hour			40.00
Metal stage	per section			22.00
Overnight staff (per person/per hour)	per hour			40.00
Podium (on-site events)				Free
Portable sound system (on-site only)				Free
Power box - Daily rate	per unit			26.00
Projector and screen - Daily rate	per unit			50.00
Projector Screen 8' (on-site only)	per unit			15.00
Running your own bar (no glassware included)	daily	150.00		200.00
Sandwich boards	per unit			5.50
Table skirting	per skirt			3.60
Tables - Daily rate	per table	7.25		8.75
Ticket booths	per unit			26.00
Whiteboard easel - Daily rate	per unit			10.00
** Note: Additional items shall be charged based on fee schedule rates in the year the event takes place				

6.6

GYMNASIUM - ADD GST		Adult (19+)	Non-Profit	Youth
Boxing - Daily		155.00	128.75	103.00
Boxing - Hourly (4 hour max)		41.00	36.00	25.75
Boxing Club		25.75		
Alive 55+ Program		25.75		

6.7

ICE ADVERTISING - ADD GST			
Display case Omni I - Lobby	per month		200.00
Display case Omni I - Track area	per month		50.00
Display case Omni II - Lobby	per month		75.00
Omni II advertisement 3' x 4' - Prime	per year		525.00
Omni II advertisement 3' x 4' - Non Prime	per year		265.00
Omni II advertisement 3' x 8' - Prime	per year		950.00
Omni II advertisement 3' x 8' - Non Prime	per year		525.00

6.8

OMNIPLEX - OTHER SERVICES			
Cage Rental - Tunnel (add GST)	per month		25.00
Pro Shop - Commercial (add GST)			Contract basis
Office			
Photocopying - Black & White (GST included)	per page		0.25
Photocopying - Colour (GST included)	per page		0.80
Facsimile - Incoming (GST included)	per page		0.25
Facsimile - Outgoing local (GST included)	per page		0.50
Facsimile - Outgoing long distance (GST included)	per page		1.00
Whiteboard Paper Pad (GST included)	per pad		Market price

7.1

POOL FEES - GST INCLUDED				
Pool	Adult (19+)	Student	Preschool	Family
Yearly	381.25	241.00	117.00	481.00
6 Months	268.00	169.00	82.00	337.00
3 Months	171.50	108.75	53.00	216.75
Monthly	63.75	41.25	19.50	80.50
PAP Yearly (monthly pre-authorized payment, one year contract)	38.25	24.75		48.50
PAP Monthly (monthly pre-authorized payment, no contract)	54.25	35.00		68.50
10 Visit Punch Pass	56.25	38.25	27.00	135.00
Drop-in	6.25	4.25	3.00	15.00
Combined Pass (Pool and Fitness Centre)				
Yearly	535.00	357.00		1,145.00
6 Months	375.00	250.00		800.00
3 Months	241.00	160.00		515.00
Monthly	89.75	60.00		190.50
PAP Yearly (monthly pre-authorized payment, one year contract)	53.75	36.00		113.50
PAP Monthly (monthly pre-authorized payment, no contract)	76.00	51.25		162.00

7.2

PROGRAM FEES - GST EXEMPT			
Program Fees - 10 Lessons			
Starfish - Up to 12 Months			48.50
Ducks - Up to 24 Months			48.50
Seaturtle - Up to 36 Months			48.50
Seaotters - 3 to 5 years			63.00
Salamander, Sunfish, Crocodile, Whale - 3 to 5 years			48.50
Levels 1 to 6 - 5 and up			48.50
Levels 7 to 10 - 5 and up			63.00
Adult Lessons			63.00
Boat Book			21.50
Boat Exam (if failed)			1.00
Boat Exam (if passed)			42.50
Private lessons (per half hour)	per 1/2 hr		36.00
School lessons (during school hours)	per child		29.50
Lifeguard Club		Junior	Senior
1 day a week (September to December)		258.00	258.00
2 days a week (September to December)		410.00	410.00
1 day a week (September to March)		345.00	345.00
2 days a week (September to March)		690.00	690.00
Dolphins - 1 day a week (September to December)		85.00	
Dolphins - 2 days a week (September to December)		170.00	

7.3

FITNESS PROGRAMS - GST INCLUDED		
Aquapump		
Yearly		409.00
6 Months		286.50
3 Months		184.25
Monthly		68.25
PAP Yearly (monthly pre-authorized payment, one year contract)		46.00
PAP Monthly (monthly pre-authorized payment, no contract)		57.75
10 Visit Punch Pass		79.00
Drop-in		8.75
Arthritic - Senior (65+) / Disabled		
Yearly		381.25
6 Months		268.00
3 Months		171.50
Monthly		63.75
PAP Yearly (monthly pre-authorized payment, one year contract)		38.25
PAP Monthly (monthly pre-authorized payment, no contract)		54.25
10 Visit Punch Pass		55.75
Drop-in		6.25

7.4

RENTAL RATES - GST INCLUDED		
Preschool Area (includes hot tub and sitting area)	per hour	38.25
Birthday Bash (during public swim, up to 11 swimmers, includes sitting area)	two hours	61.25
Whole Pool Rental	per hour	157.25
Extra Lifeguards	per hour	36.00
Swim Clubs		
Whole Pool Rental	per hour	87.50
5 Lanes	per hour	54.00
4 Lanes	per hour	51.25
3 Lanes	per hour	48.25
2 Lanes	per hour	45.50
1 Lane	per hour	42.25



8.0 PUBLIC GROUNDS

2017

8.1 WEST VALLEY PARK - ADD GST			
Rodeo Grounds (day rate)			242.00
Parking lot area			242.00
DV Annual Lions Rodeo			
Midway Area (day rate)			120.00
Damage Deposit			340.00

8.2 CAMPGROUNDS* - GST INCLUDED			
			Per day
Full service			40.00
Power only			25.00
Unserviced			20.00
Group site up to 10 trailers (power only)			200.00

\* All fees listed include a 3% Destination Marketing Fee

8.3 BALL DIAMONDS AND SOCCER FIELDS			
User Group - Practice/Game/Tournament			
Youth (person / per season)			4.00
Adult (person / per season)			7.00
Occasional Bookings			
Weekday use (per diamond/field)			25.00
Weekend use - Friday/Saturday/Sunday (per diamond/field)			50.00
Washrooms at West Valley Park			60.00
Bleacher rental (per bleacher/per day) - West Valley Park only			60.00
Extra cuts/maintenance (per diamond/field)			25.00
Extra cleaning cost (per person/per hour)			40.00
*User groups minor ball, girls slow pitch, slow pitch & soccer			
**Cleanup deposit equal to the rental fee			

9.0 TOTAL WORKS FITNESS CENTRE

9.1 FITNESS CENTRE - GST INCLUDED				
Fitness Centre Pass	Adult (19+)	Student	Family	
Yearly	445.00	310.00	1,040.00	
6 Months	310.00	217.00	730.00	
3 Months	200.00	140.00	470.00	
Monthly	74.25	51.50	173.75	
PAP Yearly (monthly pre-authorized payment, one year contract)	44.25	31.00	103.00	
PAP Monthly (monthly pre-authorized payment, no contract)	63.00	44.00	147.50	
10 Visit Punch Pass	65.00	45.50		
Drop-in	8.25	5.75		
Combined Pass (Pool and Fitness Centre)				
Yearly	535.00	357.00	1,145.00	
6 Months	375.00	250.00	800.00	
3 Months	241.00	160.00	515.00	
Monthly	89.75	60.00	190.50	
PAP Yearly (monthly pre-authorized payment, one year contract)	53.75	36.00	113.50	
PAP Monthly (monthly pre-authorized payment, no contract)	76.00	51.25	162.00	
Schools - Per hour	50.00			
Locker - Monthly	6.00			
Locker - Annually	60.00			

9.2 INDOOR TRACK - GST INCLUDED			
Passes		Adult (19+)	Student
Yearly		165.00	117.00
6 Months		115.50	82.00
Monthly		27.50	19.50
10 Visit Punch Pass		30.75	23.50
Drop In		4.50	3.50
Preschool (5 and under)			Free
55 Alive (55+)			Free
Schools - hourly rate	per hour		17.00

9.3 RACQUET COURTS - GST INCLUDED			
Passes		Adult (19+)	Student
Yearly		250.00	176.25
Monthly		42.50	29.50
10 Visit Punch Pass		37.00	22.75
Drop - In		5.50	3.25

10.0 PUBLIC WORKS

10.1 PUBLIC WORKS - ADD GST			
Subcontractor Invoices / Materials / Supplies			Cost + 10%
Snow Hauling Permit			58.00 / season / per truck
Equipment and service rates			*per Alberta Road Builder Rates
Rural Residential Snow Clearing			*per Alberta Road Builder Rates (min. \$25.00)

10.2 VEHICLE IMPOUNDMENT - ADD GST			
First 24 hours or part thereof			35.00
Charge for next 24 hrs. or part thereof			30.00
Vehicle Removal Charge			Towing + 10%

11.1

CHILDCARE SERVICES - GST INCLUDED			
		Jan-Sept	Sept-Dec
Registration fees		65.00	65.00
Waiting List fee		50.00	50.00
12 - 18 months (per month)		900.00	918.00
19 - 36 months (per month)		875.00	892.00
3 - 4.5 years (per month)		855.00	872.00
4.5 years and up (per month)		812.00	828.00
Drop-in Care (per day)		55.00	55.00
11.2 DAY HOME			
Charged to providers		Jan-Sept	Sept-Dec
Registration Fee(paid to Agency) per child		65.00	65.00
Provider Administration Fee		35.00/child/month	35.00/child/month
Provider Administration Fee(child attends 6 days or less)		15.00/child/month	15.00/child/month
Provider Administration Fee Hourly OSC		15.00/child/month	15.00/child/month
Provider Back Up Care Rate		45.00/child/day	45.00/child/day
Parent Monitoring Fee		20.00/child/month	20.00/child/month
Wellness Drop-in Care Fee		10.00/child/hour	10.00/child/hour
NOTE: Children registered as full time, as defined in the Parent Handbook, will be charged for all days booked including Statutory Holidays			

12.0 MACKENZIE CONFERENCE CENTRE

12.1

RENTAL RATES - ADD GST			
		Regular	Non-profit
Full Hall - weekday		550.00	440.00
Full Hall - weekend day (Fri, Sat & Sun)		800.00	640.00
Half Hall - weekday		450.00	360.00
Half Hall - weekend day (Fri, Sat & Sun)		600.00	480.00
Additional staff / bartenders (per person)	per hour	22.00	
Coffee/tea service (1 urn of each)	per set	50.00	
Corkage (unlimited fountain pop)	per person	2.25	
Flip-chart easel	per easel	10.00	
Juice	per litre	4.00	
Kitchen rental w/ external catering (included supervisor)	per hour	70.00	
Kitchen rental w/ in-house catering	per hour	40.00	
MCC provided Bar Service		Must make minimum of \$500	
Meetings (up to 50 people - Min 2 hr., Max 4 hr.)	per hour	125.00	
Portable stage	per section	22.00	
Running your own bar (glassware, portable bar x2 & fridge x2 included)		250.00	
Setup day before or take down (max 4 hr.)	per hour	40.00	
Telescopic easel		5.00	
Use of additional projectors (one projector included in rental)	per day	100.00	
Video conferencing	per day	125.00	
*Damage fee is the same as the booking rate and must be paid separately.			
**Reference to internal caterer means that the user is using the Town's contracted caterer.			
***Weekday means (Monday - Thursday), Weekend means (Friday - Sunday).			
****Please note that rental agreement rates are based on the year the rental agreement is signed.****			

13.0 FIRE DEPARTMENT FEE SCHEDULE

13.1

OPERATIONS - GST INCLUDED			
Gelco 100 per kg			46.00
Gelco 200 per kg			70.00
Foam - per pail			105.00
Fireworks permits			10.00
13.2 SPECIAL OPERATIONS - APPARATUS* - GST INCLUDED			
381 Command Truck - per hour			80.00
382 Command Truck - per hour			80.00
351 Aerial Apparatus - per hour			415.00
342 Pumper - per hour			415.00
*Includes staffing			
13.3 FIRE INSPECTION REPORT - GST INCLUDED			
Lawyer or Realtor Agency request			80.00
Occupancy Load Certification			80.00
Environmental scans			80.00
13.4 FIRE REPORTS - GST INCLUDED			
Insurance company requests			80.00
13.5 FALSE ALARMS - GST INCLUDED			
First false alarm within a year			80.00
Second false alarm within a year			260.00
Third and all subsequent false alarms within a year			500.00
13.6 CAMPS			
Kids Camp Registration			80.00

14.0 UTILITIES

2017

14.1 WATER

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Residential commodity charge per m3 - inside Town boundary			1.85
Residential commodity charge per m3 - outside Town boundary			1.85
Commercial commodity charge per m3 - inside Town boundary			1.85
Commercial commodity charge per m3 - outside Town boundary			1.85
Unmetered - Commodity charge - inside Town boundary	per month		40.00
Unmetered - Commodity charge - outside Town boundary	per month		40.00
Unmetered - Fixed charges	per month		19.95
Sustainability charge per m3			0.00
Monthly fixed charges (by line size):		Fixed Charges	Fixed Charges
		No Rebate	After 70% Rebate
15mm	per month	19.95	19.95
19mm	per month	29.23	29.23
20mm	per month	31.89	31.89
25mm	per month	47.24	31.89
37 mm	per month	98.00	32.62
38mm	per month	103.11	34.15
50mm	per month	175.16	55.77
75mm	per month	388.35	119.73
100mm	per month	686.82	209.27
150mm	per month	1,539.60	465.10
Monthly fixed charges include a capacity charge based on line size and a \$4.60 admin/billing fee			
The rebate only applies to customers within Town boundaries with line sizes 25mm or larger			
The rebate can only be applied to the point it reduces the capacity charge to that of the next lower line size			
Bulk water per m3			5.95
Meter rental			115.00
Service connection fee			45.00
Penalty on outstanding balance owing			2.5%
Reconnection fee			65.00
Meter check deposit			40.00
Damaged meter + all out of pocket costs			40.00 + costs
Temporary water turn on			67.00 + 46.00/week
Emergency Water Shutoff			65.00

14.2 SEWER

Residential commodity charge per m3 - inside Town boundary			2.15
Residential commodity charge per m3 - outside Town boundary			2.15
Commercial commodity charge per m3 - inside Town boundary			2.15
Commercial commodity charge per m3 - outside Town boundary			2.15
Unmetered - Commodity charge - inside Town boundary	per month		50.00
Unmetered - Commodity charge - outside Town boundary	per month		50.00
Sewer only customers - fixed billing fee	per month		4.60
Sewer dumping charge			75.00
Sewer effluent per m3			4.50

14.3 ASPEN WASTE MANAGEMENT AUTHORITY

Commercial	per tonne		78.00
Construction / Demolition / Debris(mixed Loads)	per tonne		67.00
Town Residential Collection or Public Works Department	per tonne		78.00
Residential Homeowners / Rental Property	per tonne	5.00/load (75.00 minimum)	
Compostable(Commercial only)/Residential-No Charge	per tonne*		32.00
Recycling(mixed loads)	per tonne		75.50
Sump Waste	per tonne		64.00
Clean Concrete	per tonne		17.25
Asphalt	per tonne		17.25
Revenue Generated Cover	per tonne		19.25
Clean Fill (one time pre-approval fee of \$150 is charged)	per tonne		5.00
Scrap Metals (excluding mixed loads)	per tonne		60.00
White Goods and CFC Units	per unit		60.00
Asbestos	**		Negotiated
Special or Event Waste	***		Negotiated
Other (Event or Contracted)	***		Negotiated
*Residential Blue Bags -No Charge			
**Asbestos loads must be pre-approved with shipping document and access code. Placement fee of \$50.00. Rate negotiated prior to acceptance			
***Waste streams that require additional handling or administration or are deemed beneficial. Rate negotiated prior to acceptance			

15.1

EVENT SPACE BOOKING FEES - ADD GST			
Meetings, Training Sessions, Lectures, Open Houses		Non-profit/Youth	Regular
Weekday - Per Hour (max. 2 hours)		81.00	90.00
Weekday - Half Day (max. 6 hours)		405.00	450.00
Weekday - Full Day (8am - 2am)		585.00	650.00
Weekday - Full Day (8am - 2am, if alcohol is involved)		1,350.00	1,500.00
Special Events, Weddings, Private Parties			
Weekend (Saturday/Sunday) - Full Day (8am - 2am)		1,350.00	1,500.00
*All booking fees are due when date of booking is confirmed			
15.2 ROOM BOOKING FEES - ADD GST			
Classroom		per day	100.00
Board Room		per day	100.00
Corridor		per day	100.00
15.3 FACILITY RENTALS & EXTRA SERVICES - ADD GST			
Kitchen Rental - Caterer			200.00
Coffee & Tea Service			75.00 (per day/per station)
Linens		each	12.00
Setup Day Before or Take Down		hourly	40.00
Staff Charge - Extra Setup/Take Down			35.00 (per hour/per staff)
Staff Charge - Extra Cleaning/Custodial			35.00 (per hour/per staff)
Staying past 2:00am			*penalty of full day rate charged
Damage Deposit			*same as booking fee
Damage/Replacement fee chargebacks			*invoiced, based on damages
15.4 SOCAN & RESOUND FEES - ADD GST			
SoCan Fee - With dancing			123.38
SoCan Fee - Without dancing			61.69
ReSound Fee - With dancing			55.52
ReSound Fee - Without dancing			27.76
**All prices subject to change.			
***All prices subject to GST			

<b>AGENDA ITEM: 8.5</b>	<b>Brazeau County Capital Funding Request – Brazeau Sports Park</b>
<b>Department:</b>	<b>Community Services</b>
<b>Presented by:</b> <b>Support Staff:</b>	<b>Councillor Fredrickson</b> <b>Annette Driessen, Director of Community Services</b>

**BACKGROUND:**

Following the approval of the Town of Drayton Valley 2017 Interim Operating and Capital Budget on December 14, 2016, Administration received a request from Brazeau County to cost-share a proposed capital improvement at the Brazeau Sports Park. The proposed improvement is construction of a washroom and concession facility at the Park for a total anticipated cost of \$350,000.

Administration has reviewed the request and determined that the project would be beneficial to the broader community. As such, the requested funding can be allocated from the General Parks envelope as approved in the Town of Drayton Valley 2017 Interim Operating and Capital Budget passed in December of 2016.

Administration is recommending that Council formally approve the project, in an amount not to exceed \$175,000.00 plus GST.

**OPTIONS:**

1. That Council approve the capital funding request from Brazeau County, for the construction of a washroom and concession facility at the Brazeau Sports Park, in an amount not to exceed \$175,000, plus GST to be funded from the General Parks envelope.
2. That Council decline funding the capital funding request from Brazeau County, for construction of a washroom and concession facility at the Brazeau Sports Park.

**MOTION:**

That Council \_\_\_\_\_.

		<b>SECTION:</b>	<b>8</b>
<b>AGENDA ITEM: 8.6</b>	<b>Appointment of Municipal Assessor</b>		
<b>Department:</b>	<b>Finance</b>		
<b>Presented by:</b>	<b>Councillor Wheeler</b>		
<b>Support Staff:</b>	<b>Kevin McMillan, Senior Financial Officer</b>		
	<b>Mairi Smith, Revenue Manager</b>		

**BACKGROUND:**

The Services Agreement for assessment services is set to expire on June 30, 2017, and as such, Administration prepared a Request for Proposal (RFP). This RFP was advertised on the Town of Drayton Valley website; the Alberta Purchasing Connection website; and, the local newspaper, the *Western Review* from February 14, 2017, to March 16, 2017.

One proposal was received in response to the RFP; that proposal was provided by Municipal Assessment Services Group Inc., the current assessment provider for the Town of Drayton Valley. After reviewing the proposal, the Finance Department has recommended to Administration that the Town enter into a further Services Agreement with Municipal Assessment Services Group Inc. for assessment services for a period of five years commencing July 1, 2017, to terminate on June 30, 2022. Pursuant to Town Bylaw 2000-03, Council must, by resolution, appoint an individual to the position of Assessor to carry out the duties and responsibilities under the *Municipal Government Act*. Accordingly, Administration recommends that Mr. Dan Kanuka of Municipal Assessment Services Group Inc. be appointed as Assessor for the Town of Drayton Valley for that same period of time.

**OPTIONS:**

1. Council appoint Mr. Dan Kanuka of Municipal Assessment Services Group Inc. as the Assessor for the Town of Drayton Valley from July 1, 2017, to June 30, 2022, pursuant to Town Bylaw 2000-03.
2. Council declines the recommendation for assessment services and does not appoint an Assessor, thus requiring Administration to re-advertise the Request for Proposals for assessment services.

**MOTION:**

That Council \_\_\_\_\_

<b>AGENDA ITEM: 8.7</b>	Community Event Grant – Second Quarter Allocation
<b>Department:</b>	Community Services Department
<b>Presented by:</b>	Councillor Bossert
<b>Support Staff:</b>	Annette Driessen, Director of Community Services

**BACKGROUND:**

The Town of Drayton Valley recognizes that there are non-profit organizations that host community events to raise funds or require donations for worthwhile projects, programs, or services. In an effort to support these organizations, the Town may provide support grants to assist with the hosting of community events and initiatives. Funding applications are to be reviewed on a quarterly basis. The second quarter deadline was April 3, 2017, and \$6,500.00 is available for distribution. This consists of \$5,000 for the second quarter and \$1,500 of unallocated funds from the first quarter.

A total of ten(10) applications were received as follows:

- Brazeau Gymnastics Club – Gym-A-Thon
- Communities in Bloom – Historical Plaques
- Cause for Critters – Raise the Woof Event
- Drayton Valley Community Foundation – DV100 Bike Race
- Drayton Valley Festival Association – Annual Music Festival
- Drayton Valley Figure Skating – 62<sup>nd</sup> Annual Ice Show
- Drayton Valley Lamplighters – Group Hockey Tournament
- Drayton Valley Paddling Club – Voyageurs Rendezvous Canoe Race
- Drayton Valley and District Agricultural Society – Bench Show and Tractor Pull
- Humans Helping Humans Housing Foundation – Shakin ‘N’ Drayton

After reviewing the applications, the requests from the Brazeau Gymnastics Club and Communities in Bloom did not meet the grant criteria and are therefore not eligible for funding. The applications from the Drayton Valley and District Agricultural Society and Humans Helping Humans Housing Foundation are for events which occur in late fall of 2017 and could be deferred to the third quarter application period. The following eight applications are thereby presented to Council for decision.

**OPTIONS FOR THE APPLICATION FROM THE CAUSE FOR CRITTERS SOCIETY:**

1. That Council award Cause for Critters Raise the Woof Comedy Gala \$\_\_\_\_\_ to help fund the wages of the comedian and advertising for the event.
2. That Council decline the funding request from the Cause for Critters Society.

**OPTIONS FOR THE APPLICATION FROM THE DRAYTON VALLEY COMMUNITY FOUNDATION:**

1. That Council award Drayton Valley Community Foundation DV 100 Race \$\_\_\_\_\_.
2. That Council decline the funding request from Drayton Valley Community Foundation.

**OPTIONS FOR THE APPLICATION FROM THE DRAYTON VALLEY FESTIVAL ASSOCIATION:**

1. That Council award Drayton Valley Festival Association Annual Music Festival \$\_\_\_\_\_.
2. That Council decline the funding request from Drayton Valley Festival Association.

**OPTIONS FOR THE APPLICATION FROM THE DRAYTON VALLEY FIGURE SKATING CLUB:**

1. That Council award Drayton Valley Figure Skating Club 62<sup>nd</sup> Annual Ice Show \$\_\_\_\_\_ to help fund the costs associated with the Omniplex set-up and take-down fees.
2. That Council decline the funding request from the Drayton Valley Figure Skating Club.

**OPTIONS FOR THE APPLICATION FROM THE DRAYTON VALLEY LAMPLIGHTERS:**

1. That Council award Drayton Valley Lamplighters Event Group Hockey Tournament \$\_\_\_\_\_ to help fund the facility and ice rental fees.
2. That Council decline the funding request from the Drayton Valley Lamplighters Event Group.

**OPTIONS FOR THE APPLICATION FROM THE DRAYTON VALLEY PADDLING CLUB:**

1. That Council award Drayton Valley Paddling Club Voyageurs Rendezvous Canoe Race \$\_\_\_\_\_.
2. That Council decline the funding request from Drayton Valley Paddling Club.

**OPTIONS FOR THE APPLICATION FROM THE DRAYTON VALLEY AND DISTRICT AGRICULTURAL SOCIETY:**

1. That Council award Drayton Valley and District Agricultural Society \$\_\_\_\_\_ and in-kind support to help fund the Bench Show and Tractor Pull.
2. That Council decline the funding request from Drayton Valley and District Agricultural Society.
3. That, due to the timing of the event to be hosted in the fall of 2017, Council defer this application to the third quarter of the Community Event Grant process.

**OPTIONS FOR THE APPLICATION FROM THE HUMANS HELPING HUMANS HOUSING FOUNDATION:**

1. That Council award Humans Helping Humans Housing Foundation Shakin 'N' Drayton \$\_\_\_\_\_ to help fund the facility and dance floor rental fees.
2. That Council decline the funding request from Humans Helping Humans Housing Foundation.
3. That, due to the timing of the event to be hosted in the fall of 2017, Council defer this application to the third quarter of the Community Event Grant process.

**MOTION:**

Application from the Cause for Critters Society:

That Council \_\_\_\_\_.

Application from the Drayton Valley Community Foundation:

That Council \_\_\_\_\_.

Application from the Drayton Valley Festival Association:

That Council \_\_\_\_\_.

Application from the Drayton Valley Figure Skating Club:

That Council \_\_\_\_\_.

Application from the Drayton Valley Lamplighters:

That Council \_\_\_\_\_.



Application from the Drayton Valley Paddling Club:

That Council \_\_\_\_\_.

Application from the Drayton Valley and District Agricultural Society:

That Council \_\_\_\_\_.

Application from the Humans Helping Humans Housing Foundation:

That Council \_\_\_\_\_.



## TOWN OF DRAYTON VALLEY

### COMMUNITY EVENT GRANT CHECKLIST

**OFFICE USE ONLY**

Name of Organization: Cause for Critters

Name of Event: April 21, 2017 - Raise the Woof

CRITERIA		
Policy Requirements:		Notes:
✓	application (complete, signed and accompanied by supporting documents) received by deadline	# of individuals who will benefit has not been clearly identified. No list of other organizations asked.
✓	benefit the community as a whole or a specific major group within the community	Funds to be used for new facility
✓	not duplicate past or present local services (unless a need can be demonstrated)	Unique
	provide equal access to the service without discrimination	Not applicable
	not already be receiving direct or indirect support from the Town for the stated service	
✓	address an identified need in the community or contribute to the common good of the community	Yes
✓	recognize the Town's contribution to the event or service sponsored	Yes - event posters and announcements
	other revenue sources have been sought or obtained	No indication that others have been approached
	is the applicant using the grant funds to leverage other grants or funds	Not indicated

Additional Information		Notes:
✓	Has the Town directly sponsored this event before?	The Town provided a \$1,000 grant in the past.
✓	does the organization work to achieve some of the community goals set out in statutory plans (Social Development Plan, Community Sustainability Plan, etc.)?	Yes, the Social Development Plan and Community Sustainability Plan

Comments:

Cause for Critters is asking for \$2,000 to cover wages of comedian and advertising.

Cause for Critters received \$1,000 in 2016 for the Raise the Woof Comedy Gala.

Recommendation to Council:

May be considered by Council.

Sponsorship Approved:                      Yes                      No

If yes, indicate amount: \$ \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## TOWN OF DRAYTON VALLEY

### COMMUNITY EVENT GRANT APPLICATION FORM

Date: March 10, 2017 Event Date: April 21, 2017

Organization Name: Cause for Critters

Mailing Address: Box 7852 Drayton Valley, AB T7A 1S9

Contact Name: Christy Skelton Title: President

Email **FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)**

#### ORGANIZATION MANDATE

Description of the organization's mandate:

We are dedicated to the care and well-being of our local pet population. We promote responsible pet ownership and community awareness and strive to reunite pets with their owners.

#### STATED SERVICE

Details of the stated service or initiative (including date(s), time(s), location(s) and activities):

Comedy (Raise the Woof) show on April 21 at the Legion. Event starts at 7 and includes a silent auction and prizes.

Number of individuals and/or organizations (please specify) that will benefit from the stated service:

Cause for Critters will benefit and the Legion will be paid for the use of their facility.

Manner in which those individuals and/or organizations will benefit:

All money raised will go towards the operation and renovation of new facility. Ongoing operation include veterinary costs, labour costs, cleaning supplies and utilities.

### **SPONSORSHIP REQUEST**

Reason for request from the Town:

We would like assistance in paying for the wages of the comedians and advertising.

Nature of the request and/or amount requested:

Estimated comedian and advertising costs are \$2,000.

Please attach:

a budget or business plan (showing anticipated revenue sources and expenditures) for the specific service/function requiring sponsorship

a list of other organizations that have been or will be approached for sponsorship

How will sponsoring organizations be recognized?

All sponsors will be recognized by posters at the event as well as announcements that evening.

**BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.**

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization requesting sponsorship.
3. I understand and agree that this application for municipal sponsorship, or any information related there to, is not confidential information and may be released by the Town of Drayton Valley.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature: \_\_\_\_\_

Date: Mar 13, 2017

**MAIL TO:**

Town of Drayton Valley  
Community Event Grant  
Box 6837  
Drayton Valley, AB T7A 1A1

**DELIVER TO:**

Town of Drayton Valley  
Community Event Grant  
5102 - 52 Street  
Drayton Valley, AB

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT**

The personal information on the Community Event Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780) 514-2200.



## 2016 STANDUP COMEDY SHOW

### COSTS

COMEDIANS		\$	1,650.00	
LEGION		\$	265.00	
LEGION % OF DEBIT MACHINE USE		\$	105.00	
HOTEL		\$	220.00	
TICKETS & POSTERS		\$	400.00	
PIZZA		\$	115.00	
BOOZE		\$	1,045.00	
LIQUOR LICENSE		\$	25.00	
CARDSTOCK/TICKETS		\$	45.00	
GLASSES & NAPKINS		\$	15.00	
MIX		\$	45.00	
ICE/MISC SUPPLIES		\$	95.00	
SOUND SYSTEM RENTAL		\$	200.00	
		\$	4,225.00	

### SALES

TICKETS				
	PRE-SALES			
	WALK-INS			
	TOTAL			
DONATIONS (PERSONAL& CORPORATE)				
BOOZE (DURING AND AFTER SHOW)				
50/50				
SILENT AUCTION				
JELLO SHOOTERS				
PIZZA				
RAFFLE				
	TOTAL	\$	-	
				\$ -
	PROFIT	LOSS	\$	-



## TOWN OF DRAYTON VALLEY

### COMMUNITY EVENT GRANT CHECKLIST

**OFFICE USE ONLY**

Name of Organization: Drayton Valley Community Foundation

Name of Event: September 9, 2017 - DV 100 Race

CRITERIA		
Policy Requirements:		Notes:
✓	application (complete, signed and accompanied by supporting documents) received by deadline	Yes
✓	benefit the community as a whole or a specific major group within the community	Event is specific to cyclists but benefits the community as a whole
✓	not duplicate past or present local services (unless a need can be demonstrated)	Unique
✓	provide equal access to the service without discrimination	Yes
✓	not already be receiving direct or indirect support from the Town for the stated service	No other direct financial support from Town for the event - some in-kind support
✓	address an identified need in the community or contribute to the common good of the community	Contributes to the common good of the community
✓	recognize the Town's contribution to the event or service sponsored	Logo on all promotional and event material
✓	other revenue sources have been sought or obtained	Notes need for sponsorship but no specific list
	is the applicant using the grant funds to leverage other grants or funds	Not indicated

Additional Information		Notes:
✓	Has the Town directly sponsored this event before?	Yes
✓	does the organization work to achieve some of the community goals set out in statutory plans (Social Development Plan, Community Sustainability Plan, etc.)?	Yes, the Social Development Plan



Comments:

The Drayton Valley Community Foundation is asking for \$1,000.

The Drayton Valley Community Foundation received \$1,000 in 2016 for the 5th Annual DV 100.

Recommendation to Council:

May be considered by Council.

Sponsorship Approved:                      Yes                      No

If yes, indicate amount: \$ \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## TOWN OF DRAYTON VALLEY

### COMMUNITY EVENT GRANT APPLICATION FORM

Date: March 24, 2017 Event Date: September 9, 2017

Organization Name: Drayton Valley Community Foundation

Mailing Address: Box 6836, Drayton Valley, AB T7A 1S2

Contact Name: Erin Hepper Title: Executive Director

Email: dvcf@incentre.net Telephone: \_\_\_\_\_

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

#### ORGANIZATION MANDATE

Description of the organization's mandate:

Please refer to attached information sheet and race map.

#### STATED SERVICE

Details of the stated service or initiative (including date(s), time(s), location(s) and activities):

2017 will be the sixth year for DV100 Race or Ride. It is taking place on September 9, 2017, starting at the Drayton Valley Omniplex. We have routes for 40KM, 100KM and new this year 160KM, please see attached map. The 160KM will start at 8:00am, while the 100KM and 40KM routes will start at 9:00am. We are expecting to have 350 participants in our event, coming from all over Alberta and neighbouring provinces of British Columbia, and Saskatchewan.

Number of individuals and/or organizations (please specify) that will benefit from the stated service:

We are expecting to have 350 participants at our event, as well as 120 volunteers stationed along the three routes. In the past we have had family activities set up encouraging families of participants and onlookers have entertainment while the event is in progress.

Manner in which those individuals and/or organizations will benefit:

Individuals will benefit by learning about the sport of cycling and that it is a sport for all ages. It benefits the Community Foundation by raising funds for our community, as we grant out money each year. It also benefits our community by showcasing Drayton Valley and Brazeau County, as well as helping to support local businesses.

### SPONSORSHIP REQUEST

Reason for request from the Town:

To get support to be able to market our event around Alberta. This is the sixth year for DV100 and it continually grows in size. Our hope is to become the premier cycling event in Western Canada.

Nature of the request and/or amount requested:

\$1000.00

Please attach:

a budget or business plan (showing anticipated revenue sources and expenditures) for the specific service/function requiring sponsorship

a list of other organizations that have been or will be approached for sponsorship

How will sponsoring organizations be recognized?

All of our sponsors are recognized on our website, on all promotional posters, the arch at the start/finish line and in the newspaper.

**BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.**

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization requesting sponsorship.
3. I understand and agree that this application for municipal sponsorship, or any information related there to, is not confidential information and may be released by the Town of Drayton Valley.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature: \_

Date: March 28, 2017

**MAIL TO:**

Town of Drayton Valley  
Community Event Grant  
Box 6837  
Drayton Valley, AB T7A 1A1

**DELIVER TO:**

Town of Drayton Valley  
Community Event Grant  
5102 - 52 Street  
Drayton Valley, AB

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT**

The personal information on the Community Event Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780) 514-2200.

**Board of Directors****Chairperson**

Mike Ferrey

**Vice Chair**

Pat Vos

**Secretary**

Robert Mulligan

**Treasurer**

Barry Carlson

**Directors -**

Steve Holmstrom

Amila Gammana

Pat Jeffery

Mardi Dancey

Bob Kelly

John Mulligan

Alex Blais

Bev Brooks

Glen Saunders

John Tkachuk

Brenda Christie

**Administration**

Erin Hepper

**Accountant**

Rob Feddema C.A.

**Nominating Committee**

- Mayor—Town of Drayton Valley
- Reeve—Brazeau County
- S/Sgt.—Drayton Valley R.C.M.P.
- M.L.A.—Drayton Valley Constituency

**Description of Proposed Special Event:**

The DV100 Race or Ride is an annual fundraiser for the Drayton Valley Community Foundation. The event was founded on the principles shared by the Foundation: promote community vitality. The funds raised from DV100 are put into the Foundation's DV100 Race or Ride Fund and the investment income is given back to community groups and organization's in the form of grants.

The Drayton Valley Community Foundation is a registered charity that fundraises with the purpose of granting monies to local community groups. We are one of 191 Community Foundations and fall under the overarching umbrella of Community Foundations Canada.

Our event caters to all facets of our community and provincial population. Any one 16 years or older is eligible to register for our event. Skill levels are just as diverse from the very elite to the "new to the sport". We have accommodated for this diversities with staggering our start positions based on skill level and ability.

We have three different routes, 40KM, 100KM and 160KM, so riders of all skill level and age can participate in our event. This year we added the 160KM as we have had numerous requests over the years to add a longer route. With the addition of the 160KM, it diversifies our event and attracts riders who are accustomed to riding long routes, such as triathlon athletes.

Safety is our number one concern and we go to great lengths to ensure the safety of our athletes. We have 120 volunteers on the course directing traffic and cyclists. Each race route has a lead and trail vehicle and support trucks roaming along the course; all equipped with first-aid qualified attendants. In addition to this we also have RCMP support and Community Peace Officers assisting along the routes and at the main traffic crossings over Hwy 22.

Hwy 22 and 50<sup>th</sup> Ave  
Hwy 22 and Hwy 621

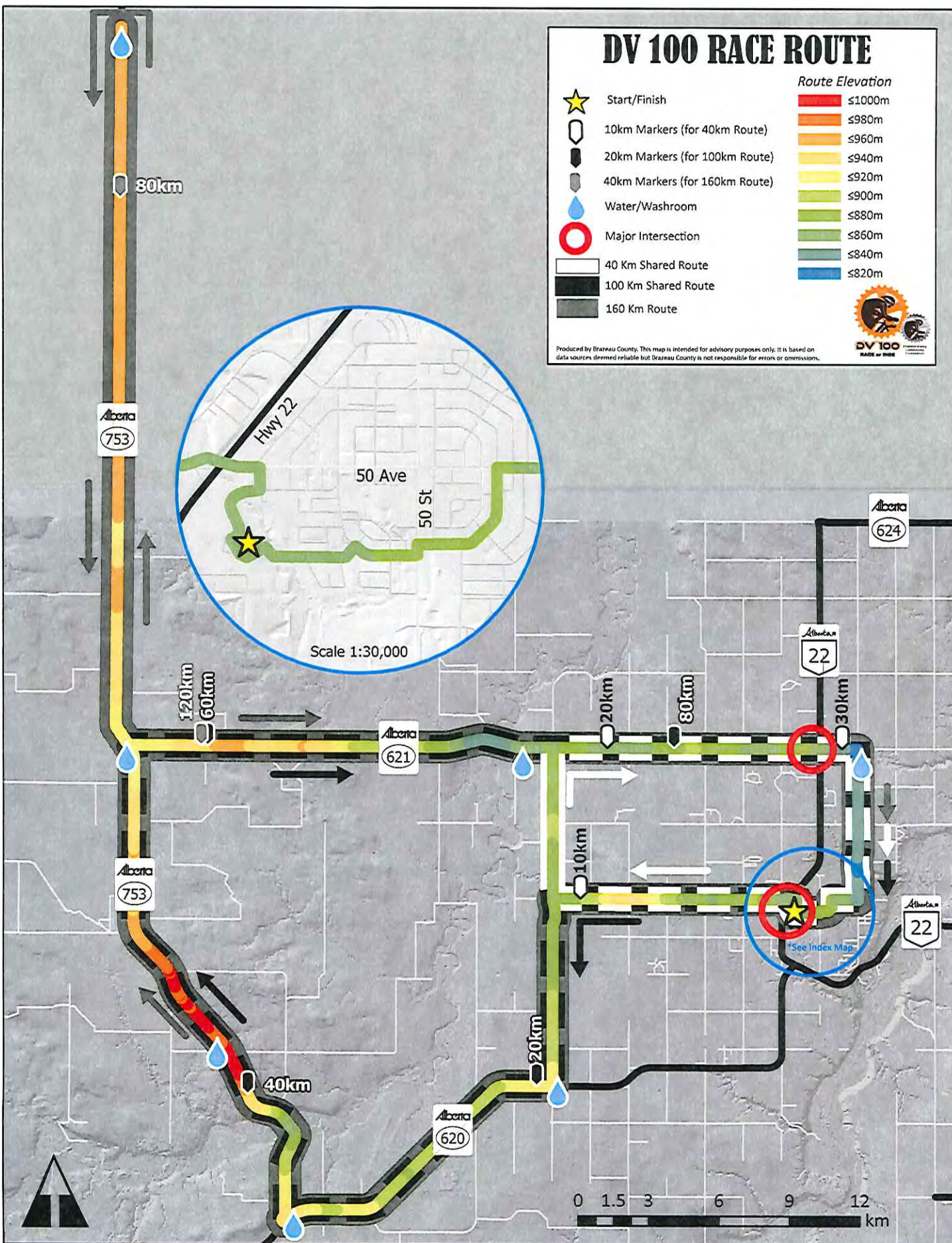
There are designated stop areas equipped with bathrooms, water, first-aid and volunteers with radios (view attached course map).

We will be placing appropriate signage throughout the race; notably at RR85 and Hwy 620 and RR85 as well as at the above noted Hwy 22 intersections in an effort to alert traffic to the race in progress. All of the support trucks have DV100 signage in the back of them that let other traffic know they are with our event.

We are planning for 350 riders and there are no animals allowed on the course.

I hope you find that I have provided enough detail on our event if you have questions please feel free to contact Erin Hepper, Executive Director at [dvcf@incentre.net](mailto:dvcf@incentre.net) or 587-464-0400.





**DV100 Revenue**  
**DV100**

Sponsorship	\$ 23,000.00
Grants	\$ 4,000.00
Registration	\$ 35,000.00
Merchandise	\$ 5,500.00
Beer Gardens	\$ 1,500.00
Donations	\$ 5,000.00
<b>TOTAL</b>	<b>\$ 74,000.00</b>

**DV100 Expenses**

Race Day	\$ 4,000.00
Awards	\$ 22,900.00
Sign Tific	\$ 1,643.25
Radio Advertising	\$ 7,500.00
Live Streaming	\$ 747.01
Zone 4	\$ 4,000.00
Prizes	\$ 1,000.00
Merchandise	\$ 7,500.00
Alcohol	\$ 1,000.00
Advertising	\$ 5,000.00
Licensing	\$ 1,600.00
Miscellaneous	\$ 2,000.00
<b>TOTAL DV100 EXPENSES</b>	<b>\$ 58,890.26</b>

<b>TOTAL PROFIT</b>	<b>\$ 15,109.74</b>
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## TOWN OF DRAYTON VALLEY

### COMMUNITY EVENT GRANT CHECKLIST

**OFFICE USE ONLY**

Name of Organization: Drayton Valley Festival Association

Name of Event: Annual Music Festival

CRITERIA		
Policy Requirements:		Notes:
✓	application (complete, signed and accompanied by supporting documents) received by deadline	Yes
✓	benefit the community as a whole or a specific major group within the community	Yes
✓	not duplicate past or present local services (unless a need can be demonstrated)	Unique Event
✓	provide equal access to the service without discrimination	Yes
✓	not already be receiving direct or indirect support from the Town for the stated service	No other direct support from the Town
✓	address an identified need in the community or contribute to the common good of the community	Yes - cultural showcasing
✓	recognize the Town's contribution to the event or service sponsored	Festival Program
	other revenue sources have been sought or obtained	Not indicated
	is the applicant using the grant funds to leverage other grants or funds	Not indicated

Additional Information		Notes:
✓	Has the Town directly sponsored this event before?	No
✓	does the organization work to achieve some of the community goals set out in statutory plans (Social Development Plan, Community Sustainability Plan, etc.)?	Both Plans address cultural initiatives



Comments:

Requesting \$600 to help offset expenses.

Recommendation to Council:

May be considered by Council.

Sponsorship Approved:                      Yes                      No

If yes, indicate amount: \$ \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

RECEIVED

APR 03 2017

TOWN OF DRAYTON VALLEY

DRAYTON VALLEY



## TOWN OF DRAYTON VALLEY

## COMMUNITY EVENT GRANT

## APPLICATION FORM

Date: March 31, 2017 Event Date: April 10-20, 2017Organization Name: Drayton Valley Festival AssociationMailing Address: Box 6783, Drayton Valley, AB T7A 1S2Contact Name: Theresa Dufault Title: PresidentEmail: FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

## ORGANIZATION MANDATE

Description of the organization's mandate:

To present to the greater Drayton Valley community an annual educationally based festival celebrating the performing arts in an open and friendly atmosphere.

## STATED SERVICE

Details of the stated service or initiative (including date(s), time(s), location(s) and activities):

The festival will be held at EPAC from April 10-20, 2017. The disciplines include speech, musical theatre, instrumental, choirs, piano and voice. There are morning, afternoon and evening sessions on these days. Festival Showcase will be on April 27, 2017 @ 7:00 PM.

Number of individuals and/or organizations (please specify) that will benefit from the stated service:

Over 300 individuals as well as local elementary school classes will benefit from the festival.

Manner in which those individuals and/or organizations will benefit:

Adjudicators will give feedback to the individuals and the groups after their performances. We allow time for the adjudicators to workshop with the students so they have a positive and educational experience.

### SPONSORSHIP REQUEST

Reason for request from the Town:

Our biggest expenses are adjudicator fees, travel and meals (for each of the disciplines). We also offer scholarships to students that have met certain criteria.

Nature of the request and/or amount requested:

\$600.00 to help offset some of our expenses.

Please attach:

a budget or business plan (showing anticipated revenue sources and expenditures) for the specific service/function requiring sponsorship

a list of other organizations that have been or will be approached for sponsorship

How will sponsoring organizations be recognized?

They will be recognized in our Festival Program which is available at EPAC during festival.



**BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.**

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization requesting sponsorship.
3. I understand and agree that this application for municipal sponsorship, or any information related there to, is not confidential information and may be released by the Town of Drayton Valley.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature: \_\_\_\_\_

Date: March 31, 2017

**MAIL TO:**

Town of Drayton Valley  
Community Event Grant  
Box 6837  
Drayton Valley, AB T7A 1A1

**DELIVER TO:**

Town of Drayton Valley  
Community Event Grant  
5102 - 52 Street  
Drayton Valley, AB

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT**

The personal information on the Community Event Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780) 514-2200.

**Drayton Valley Kinsmen Festival**

<b>Income</b>		Budget 2017
Donations		8,000.00
Entry fees		4,500.00
Programs Advertising		2,500.00
		<u>15,000.00</u>
<b>Expenses</b>		
Adjudication Fees		4,000.00
Advertising		600.00
Data Input		2,120.00
Donations/Sponsor		500.00
Other/Misc Expense		500.00
Medallions & Plaques		1,700.00
Travel & Meeting		500.00
Office		50.00
Professional Fees		500.00
Programs		600.00
AMFA Entry Fees		1,100.00
Scholarships		2,000.00
Venue Expense		1,700.00
		<u>15,870.00</u>



## TOWN OF DRAYTON VALLEY

### COMMUNITY EVENT GRANT CHECKLIST

**OFFICE USE ONLY**

Name of Organization: Drayton Valley Figure Skating Club

Name of Event: February 25, 2017 - 62nd Annual Ice Show

CRITERIA		
Policy Requirements:		Notes:
✓	application (complete, signed and accompanied by supporting documents) received by deadline	Yes
✓	benefit the community as a whole or a specific major group within the community	Community as a whole
✓	not duplicate past or present local services (unless a need can be demonstrated)	Unique
✓	provide equal access to the service without discrimination	Yes
✓	not already be receiving direct or indirect support from the Town for the stated service	No other direct funding support from the Town - some in-kind support
✓	address an identified need in the community or contribute to the common good of the community	Contributes to common good of the community
	recognize the Town's contribution to the event or service sponsored	Event has already been hosted
	other revenue sources have been sought or obtained	No other sources are being sought
	is the applicant using the grant funds to leverage other grants or funds	No

Additional Information		Notes:
✓	Has the Town directly sponsored this event before?	Yes
✓	does the organization work to achieve some of the community goals set out in statutory plans (Social Development Plan, Community Sustainability Plan, etc.)?	Yes, both the Social Development Plan and Community Sustainability Plan

Comments:

The Drayton Valley Figure Skating Club is asking for \$600 to cover the cost of set-up and take-down fees of Omniplex.

The Drayton Valley Figure Skating Club received \$500 in 2016 for the 61st Annual "Broadway on Ice"

Recommendation to Council:

May be considered by Council.

Sponsorship Approved:                      Yes                      No

If yes, indicate amount: \$ \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWN OF DRAYTON VALLEY**  
**COMMUNITY EVENT GRANT**  
**APPLICATION FORM**

Date: 2017-01-10 Event Date: February 25, 2017

Organization Name: Drayton Valley Figure Skating Club

Mailing Address: Box 6813 Drayton Valley AB T7A 1S2

Contact Name: Stacey Schmidt Title: Fundraising Chair

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)  
Email: \_\_\_\_\_

**ORGANIZATION MANDATE**

Description of the organization's mandate:

Non-profit organization which promotes recreational and elite skating with professional Skate Canada coaches to the community of Drayton Valley and surrounding area.

**STATED SERVICE**

Details of the stated service or initiative (including date(s), time(s), location(s) and activities):

62nd Annual ice show  
February 25, 2017 at 4:00pm in the Drayton Valley Omniplex  
This event showcases our clubs 125 skaters ages 3-18 with skills they have acquired during the season.

Number of individuals and/or organizations (please specify) that will benefit from the stated service:

The ice show will attract 500-700 people within the community of Drayton Valley which benefits the skating club, arena, and community in activity with restaurants, hotels, and activity at the arena.



Manner in which those individuals and/or organizations will benefit:

The entire community benefits from the event as we are emphasizing the love of skating in any form and has the professional coaches to provide the services. The ice show will have an economic spin off on hotels, restaurants within the town of Drayton Valley.

### SPONSORSHIP REQUEST

Reason for request from the Town:

The DVFSC would like to present the 62nd annual show with the same attention as in past years. Costs for the show are being kept as reasonable as possible but the costs are high and community sponsors are not in the position economically to help out with the costs like they have in the past.

Nature of the request and/or amount requested:

The DVFSC would like to be excused from set up and take down fees which are charged by the Town of Drayton Valley through the Omniplex. This amount is approximately 600.00

Please attach:

a budget or business plan (showing anticipated revenue sources and expenditures) for the specific service/function requiring sponsorship

a list of other organizations that have been or will be approached for sponsorship

*no other organizations will be approached*

How will sponsoring organizations be recognized?

The Town of Drayton Valley will be promoted on our show posters as a co-presenter, in our program, as well as at our show through the master of ceremonies along with a thank you in the Western ~~Product~~ Review upon conclusion of the show.

**BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.**

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization requesting sponsorship.
3. I understand and agree that this application for municipal sponsorship, or any information related there to, is not confidential information and may be released by the Town of Drayton Valley.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature:

Date: Jan 20, 2017

**MAIL TO:**

Town of Drayton Valley  
Community Event Grant  
Box 6837  
Drayton Valley, AB T7A 1A1

**DELIVER TO:**

Town of Drayton Valley  
Community Event Grant  
5102 - 52 Street  
Drayton Valley, AB

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT**

The personal information on the Community Event Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780) 514-2200.

**Drayton Valley Figure Skating Club**  
**Budget - Statement of Operations and Net Assets**  
**For the Year Ended June 30, 2016**

	<b>Budget</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>
<b>REVENUE</b>				
Registration - Test skate	\$ 13,585	\$ 14,416	\$ 19,031	\$ -
Registration - Canskate	12,706	13,361	14,381	27,912
Operating revenue	7,900	10,002	11,476	33,441
Registration - Pre-canskate	2,735	6,287	6,984	-
Fundraising (net)	4,200	4,233	2,758	5,040
Partnering	750	1,517	512	664
Refunds	-	-	-	(2,357)
	<b>49,816</b>	<b>49,816</b>	<b>55,142</b>	<b>64,700</b>
<b>EXPENSES</b>				
Ice fees	32,880	32,880	32,292	34,814
Coaching	9,565	9,565	12,019	11,898
Skate Canada	3,134	5,226	6,828	6,629
Competition and test	4,100	4,362	3,662	4,405
Partnering	3,500	3,495	3,240	2,717
Office and supplies	3,000	2,766	2,626	3,735
Bank charges	200	304	7	175
Professional fees	-	-	2,625	2,520
Advertising	-	-	279	1,428
Repairs	-	-	-	611
	<b>56,379</b>	<b>58,598</b>	<b>63,578</b>	<b>68,932</b>
<b>NET LOSS FROM OPERATIONS</b>	<b>(6,563)</b>	<b>(8,782)</b>	<b>(8,436)</b>	<b>(4,232)</b>
<b>OTHER INCOME</b>				
Casino	4,513	18,178	-	(411)
Ice show	1,830	2,616	(569)	(3,314)
Interest	160	159	225	241
<b>NET INCOME (LOSS)</b>	<b>(60)</b>	<b>12,171</b>	<b>(8,780)</b>	<b>(7,716)</b>



## TOWN OF DRAYTON VALLEY

### COMMUNITY EVENT GRANT CHECKLIST

**OFFICE USE ONLY**

Name of Organization: Drayton Valley Lamplighters Events Group

Name of Event: Mar. 31 to Apr. 2, 2017 - Drayton Valley Lamplighters Hockey Tournament

CRITERIA		
Policy Requirements:		Notes:
✓	application (complete, signed and accompanied by supporting documents) received by deadline	Yes
	benefit the community as a whole or a specific major group within the community	Specific to hockey enthusiasts, but open to the public
	not duplicate past or present local services (unless a need can be demonstrated)	Similar to other hockey tournaments - not unique
✓	provide equal access to the service without discrimination	Yes
✓	not already be receiving direct or indirect support from the Town for the stated service	No other direct financial support from the Town
✓	address an identified need in the community or contribute to the common good of the community	Contributes to common good of the community
	recognize the Town's contribution to the event or service sponsored	Event will have occurred already
✓	other revenue sources have been sought or obtained	Sources listed and results noted
	is the applicant using the grant funds to leverage other grants or funds	Not indicated

Additional Information		Notes:
	Has the Town directly sponsored this event before?	No
✓	does the organization work to achieve some of the community goals set out in statutory plans (Social Development Plan, Community Sustainability Plan, etc.)?	Yes, the Community Sustainability Plan

Comments:

The Drayton Valley Lamplighters Events is asking for \$600 or maximum grant to cover \$2,700 in facility rental fees and ice rental fees.

Recommendation to Council:

May be considered by Council.

Sponsorship Approved:                      Yes                      No

If yes, indicate amount: \$ \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_





## TOWN OF DRAYTON VALLEY

### COMMUNITY EVENT GRANT APPLICATION FORM

Date: MARCH 30, 2017 Event Date: MARCH 31, APRIL 1 & 2, 2017

Organization Name: DRAYTON VALLEY LAMPLIGHTERS EVENTS GROUP

Mailing Address: FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Contact Name: TERRY PRIMEAU Title: PRESIDENT

Email: FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

#### ORGANIZATION MANDATE

Description of the organization's mandate: MISSION STATEMENT

Promoting recreational sporting events within the community of Drayton Valley and surrounding area to improve social welfare and provide support to local charities.

#### STATED SERVICE

Details of the stated service or initiative (including date(s), time(s), location(s) and activities):

We are hosting a hockey tournament at the Omniplex MAR 31 to April 2, 2017 with proceeds to be donated to the Drayton Valley Food Bank. Entry open to anyone in the community and area. We are looking to make this an annual event.

Number of individuals and/or organizations (please specify) that will benefit from the stated service:

Proceeds to be donated to Drayton Valley Food Bank

Manner in which those individuals and/or organizations will benefit:

Financial support for the P.V. Food Bank to acquire food goods.

#### SPONSORSHIP REQUEST

Reason for request from the Town:

- Assist us in ensuring we are able to provide the maximum benefit to the Food bank
- Offset costs of using the town facilities omniplex ice and sliders lounge and kitchen

Nature of the request and/or amount requested:

- Requesting \$600 or maximum grant available to offset the estimated \$2700<sup>00</sup> in ice user fees and estimated \$1000<sup>00</sup> lounge kitchen and bar user fees.

Please attach:

a budget or business plan (showing anticipated revenue sources and expenditures) for the specific service/function requiring sponsorship

a list of other organizations that have been or will be approached for sponsorship

How will sponsoring organizations be recognized?

Sponsors will be recognized via power point slide show during event and after the event via advert in the Western Review thanking them for their donation,

**BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.**

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization requesting sponsorship.
3. I understand and agree that this application for municipal sponsorship, or any information related there to, is not confidential information and may be released by the Town of Drayton Valley.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature:

Date: March 30, 2017

**MAIL TO:**

Town of Drayton Valley  
Community Event Grant  
Box 6837  
Drayton Valley, AB T7A 1A1

**DELIVER TO:**

Town of Drayton Valley  
Community Event Grant  
5102 - 52 Street  
Drayton Valley, AB

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT**

The personal information on the Community Event Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780) 514-2200.



# Lamplighters Spring Classic

## Expenses

Facilities	Estimated	Actual
Ice Rental	\$2,250.00	
Referees @ \$50	\$450.00	
Lounge Rental - Fri	\$268.00	
Lounge Rental - Sat	\$385.00	
Bar Rental - wknd	\$200.00	
Beer Garden - Sun	\$143.00	
Bank Machine	\$100.00	
<b>Totals</b>	<b>\$3,796.00</b>	<b>\$0.00</b>

## Food

Caterer - Sat	\$3,690.00	
Burgers - Sat	\$150.00	
Burgers/Chilli - Sun	\$150.00	
Food sales	(\$450.00)	
misc	\$0.00	
<b>Totals</b>	<b>\$3,540.00</b>	<b>\$0.00</b>

## Media

Forms	\$0.00	
Sponsor Letters	\$0.00	
Western Review	\$325.00	
Photos - Video		
misc		
<b>Totals</b>	<b>\$325.00</b>	<b>\$0.00</b>

## Player Items

Jerseys	\$3,090.00	
Player keepsake	\$0.00	\$0.00
Player Fees	(\$12,000.00)	
Banquet Guests	(\$2,500.00)	
<b>Totals</b>	<b>(\$11,410.00)</b>	<b>\$0.00</b>

## Entertainment

Music - DJ	\$75.00	
Entertainer / Band	\$0.00	
Raffle Licenses	\$120.00	
Drive Home Service	\$300.00	\$0.00
Misc supplies	\$50.00	
<b>Totals</b>	<b>\$545.00</b>	<b>\$0.00</b>

## Sponsor Cash and Donor Items

Vermilion Energy	(\$5,000.00)	(\$5,000.00)
Hayduk	(\$200.00)	(\$200.00)
The Ferry Group	(\$500.00)	(\$500.00)
Astrid Mitchell	(\$300.00)	(\$300.00)
Dave Mitchell	(\$500.00)	(\$500.00)
Intercon	(\$200.00)	(\$200.00)
Monarch Supply	(\$500.00)	(\$500.00)

March 1, 2017  
Planning mtg  
Minutes



Amy Greenberg





47	Misc supplies	\$50.00	
48	<b>Totals</b>	<b>\$545.00</b>	<b>\$0.00</b>

### Sponsor Cash and Donor Items

52	Vermilion Energy	(\$5,000.00)	(\$5,000.00)
53	Hayduk Picker Serv	(\$200.00)	(\$200.00)
54	The Ferry Group	(\$500.00)	(\$500.00)
55	Astrid Mitchell	(\$300.00)	(\$300.00)
56	Dave Mitchell	(\$500.00)	(\$500.00)
57	Intercon	(\$200.00)	(\$200.00)
58	Monarch Supply	(\$500.00)	(\$500.00)
59	Stetsons	(\$350.00)	(\$350.00)
60	Tarpon	(\$300.00)	(\$300.00)
61	Terry - Co-Operators	TBA	
62	Terry - Canadian Tire	TBA	
63	Amy - Parkway Ent.	TBA	
64	Amy - KPA Press Truck	TBA	
65	Amy - ARC Res	TBA	
66	Brian - RPM	TBA	
67	Gord - Can Vac	TBA	
68	Gord - Secure Engy	TBA	
69	George Cook - Lodge	(\$1,000.00)	
70	Arlene Reid Drive Hme	(\$300.00)	\$0.00
71	Mixers	(\$150.00)	
72	Black Cat	(\$50.00)	
73	Chianti Rest	(\$75.00)	
74	Fireworks	(\$50.00)	
75	DV Golf Club	(\$140.00)	
76	sponsor/donor		
77	sponsor/donor		
78	sponsor/donor		
79	sponsor/donor		
80	sponsor/donor		
81	sponsor/donor		
82	sponsor/donor		
83	sponsor/donor		
84	misc		
85	<b>Totals</b>	<b>(\$9,615.00)</b>	<b>(\$7,850.00)</b>

### Liquor

89	Liquor	\$2,300.00	
90	Liquor Sales	(\$4,600.00)	
91	Liquor License	\$20.00	
92	PAL Insurance	\$225.00	
93	Drive Home Service	\$0.00	\$0.00
94	Misc incl float	\$150.00	
95	<b>Totals</b>	<b>(\$1,905.00)</b>	<b>\$0.00</b>

99	<b>Total Expenses</b>	<b>(\$14,724.00)</b>	<b>(\$7,850.00)</b>
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100



## FEBRUARY 15/17 MEETING MINUTES.

- Drayton Valley hamplighters events group (Account name)
- Discussed banking info, introducing acct for events  
82115222 464 TORONTO DOMINION, DRAVTON VALLEY.
- Terry Primeau - President. BRIAN Newberry - Vice President,  
Gord Gallant. Treasurer.



## Drayton Valley Lamp Lighters Events Group

The Drayton Valley Lamp lighters Events Group is looking forward to a new year with a new beginning. The Drayton Valley Food Bank is always in need of help with that in mind we have decided to donate all proceeds to this cause after expenses are paid.

So we will be hosting a Hockey Tournament on (March 31-April 2nd) 2017 and we are asking for your help with a donation.

If your company is unable to be a corporate donor, perhaps you could sponsor part of the tournament by donating the cost of ice time for the tournament, or by donating a silent auction item. Any or part would be appreciated and more of the funds raised would go to this cause and not expenses.

Your organization will be recognized for supporting this event through written media, also announced at the event. If you have corporate banners available, they will be displayed in the arena as well as during the banquet. Your company will also be recognized at the function on Saturday night during the Thank You to all sponsors.

The Drayton Valley Lamp Lighters Events Group is non-profit, and requires help from everyone in our Community to help raise money for the foundations that are in need within our community. We are now asking for your help as a company that works within our community.

If you have any questions or concerns please don't hesitate to contact:

Terry Primeau **FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)**

Brian Newberry

Thank you for your time and I hope you can find within your hearts to help and donate to our foundation to be presented at our Hockey Tournament for all to see.

**FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)**

*For all Donation Pick Ups Please Call Amy Newberry*



*Pulling Together, to Build a Stronger Communities Health*





## TOWN OF DRAYTON VALLEY

### COMMUNITY EVENT GRANT CHECKLIST

**OFFICE USE ONLY**

Name of Organization: Drayton Valley Paddling Club

Name of Event: Canada 150 Voyageurs Rendezvous Canoe Race

CRITERIA		
Policy Requirements:		Notes:
✓	application (complete, signed and accompanied by supporting documents) received by deadline	Yes
✓	benefit the community as a whole or a specific major group within the community	Yes
✓	not duplicate past or present local services (unless a need can be demonstrated)	Unique Event
✓	provide equal access to the service without discrimination	Yes
✓	not already be receiving direct or indirect support from the Town for the stated service	No other support being received from the Town other than facilitation and mentorship services to the organizing Committee
✓	address an identified need in the community or contribute to the common good of the community	Addresses common good - celebrates Canada's 150 Birthday
✓	recognize the Town's contribution to the event or service sponsored	Yes - awards ceremony, newspaper, websites
✓	other revenue sources have been sought or obtained	Yes - sources noted. The 60th Anniversary Committee has awarded \$600 for promotions and advertising.
✓	is the applicant using the grant funds to leverage other grants or funds	Yes - the Community Fund for Canada's 150th through the Drayton Valley Community Foundation

Additional Information		Notes:
✓	Has the Town directly sponsored this event before?	No
✓	does the organization work to achieve some of the community goals set out in statutory plans (Social Development Plan, Community Sustainability Plan, etc.)?	Both plans address community recreational and heritage initiatives.

Comments:

Requesting \$2,500 in total from all sources within the Town which, paired with the request for \$2,500 from the County, will be matched by the Drayton Valley Community Foundation and the National Community Fund for Canada's 150th. Funds to be used to assist with hosting expenses.

The Club is also requesting 500 Town of Drayton Valley pins to distribute to participants.

Recommendation to Council:

May be considered by Council.

Sponsorship Approved:                      Yes                      No

If yes, indicate amount: \$ \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## TOWN OF DRAYTON VALLEY

### COMMUNITY EVENT GRANT APPLICATION FORM

Date: April 01, 2017 Event Date: July 2/3, 2017

Organization Name: Drayton Valley Paddling Club

Mailing Address: FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Contact Name: Elaine Tamboline Title: President

Email: FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

#### ORGANIZATION MANDATE

Description of the organization's mandate:

The Drayton Valley Paddling Club was created as a non-profit organization in 2006. The club goals are to:  
 \* Promote recreational paddling \* Provide safety, regulatory and environmental awareness through training, and practices on the river. \* Provide a liaison with EPBR Provincial Parks, and other user groups to ensure resources are preserved and maintained for future generations.  
 Typically, the club plans 5 trips, events or training sessions per summer. Or members just meet for a paddle and picnic. What a great back yard!

#### STATED SERVICE

Details of the stated service or initiative (including date(s), time(s), location(s) and activities):

The 23-day Canada 150 Voyageurs Rendezvous Canoe race follows the North Saskatchewan River from Rocky mountain house, AB to The Pas Manitoba, retracing 1600 Km on one of the voyageurs historic trade routes. The total event takes place July 1 thru July 23, making stops in 20 communities and parks along to way. The racers will arrive at Willey Campground on July 2 approx. 2:00 pm. After a brief rest, the paddles will be back in the water for sprint races. Awards, music, dancing and supper will follow. The race will resume at 9:00 am next morning, after a hearty breakfast.

Number of individuals and/or organizations (please specify) that will benefit from the stated service:

The Drayton Valley Paddling Club will work in coordination with the Town of Drayton Valley, the County of Brazeau, Eagle Point Blue Rapids parks and user groups, Drayton Valley Community Foundation, volunteer organizations, sponsors and support services such as First Aid, CPO and RCMP. Success encourages success. A well-funded and well-organized event will leave a lasting impression and bring other cultural and financial benefits to Drayton Valley in the future.

Manner in which those individuals and/or organizations will benefit:

This event is a celebration of our combined First Nations and Fur Traders history on Canada's river highways, bringing together modern paddlers from all over Canada to re-enact the historical trips, as well as the 1967 canoers who paddled their way into history on Canada's 100th birthday. The canoe race recognizes the very essence and spirit of our great country - the wilderness, our combined history; a meeting and uniting of people of diverse backgrounds. For both participants and onlookers, this event will make Canada 150 memorable.

### SPONSORSHIP REQUEST

Reason for request from the Town:

Wiley Campground and area may require landwork to accomodate extra parking space for campers and spectators, as well as signage, security, traffic control and shuttle services:  
20 -30 voyageur race teams are anticipated, with 16 persons per team = 320 - 480 participants, with 60 -90 tents and 60-90 vehicles, as well as spectators, volunteers and invited guests from Town and County of Brazeau. A coordinated effort will be required to ensure a successful event.

Nature of the request and/or amount requested:

Drayton valley paddling Club is requesting the \$2500 Community Event Grant to assist with expenses. The Club is also requesting 500 Town Pins for distribution to the event participants.

Please attach:

- ☒ a budget or business plan (showing anticipated revenue sources and expenditures) for the specific service/function requiring sponsorship
- ☒ a list of other organizations that have been or will be approached for sponsorship

How will sponsoring organizations be recognized?

The sponsoring organizations will be acknowledged and thanked at the Sunday afternoon awards ceremonies, in the paper, and on the various websites.



**BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.**

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization requesting sponsorship.
3. I understand and agree that this application for municipal sponsorship, or any information related there to, is not confidential information and may be released by the Town of Drayton Valley.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature: \_

Date: April 01/17

**MAIL TO:**

Town of Drayton Valley  
Community Event Grant  
Box 6837  
Drayton Valley, AB T7A 1A1

**DELIVER TO:**

Town of Drayton Valley  
Community Event Grant  
5102 - 52 Street  
Drayton Valley, AB

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT**

The personal information on the Community Event Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780) 514-2200.

**Canada 150 Voyageurs Rendezvous Canoe Race  
Proposed Budget**

**REVENUES:**

Town of Drayton Valley Community Event Grant	\$	2,500.00
Town of Drayton Valley 60th Anniversary Grant		
Brazeau County Community Event Grant	\$	2,500.00
Corporate Sponsorships	\$	5,620.00
Sales - meal tickets - 200 tickets @ \$20/plate	\$	4,000.00
Rotary Club of Drayton Valley		
Community Fund for Canada's 150th		
- Drayton Valley Community Foundation	\$	5,000.00
- Community Foundations of Canada	\$	5,000.00
<b>Total Revenues:</b>	<b>\$</b>	<b>24,620.00</b>

**EXPENDITURES:**

Wiley West Campground Fees (or alternate location)	\$	1,500.00
Facility Rentals		
- MacKenzie Conference Centre		
- July 2, Supper - Hall (\$640) and Kitchen (\$420)	\$	1,060.00
- July 3, Breakfast - Hall (\$640) and Kitchen (\$420)	\$	1,060.00
Meals		
- July 2, Supper - meal supplies @ \$12/plate x 700	\$	8,400.00
- July 3, Breakfast - meal supplies @ \$10/plate x 450	\$	4,500.00
Honorariums		
- Event Security and First Aid - Volunteer based	\$	400.00
- Parking Attendants	\$	400.00
- Janitorial (Port-a-potties, Shower Facilities, Recycling, Grounds Clean-up, Garbage Detail)	\$	400.00
- Shuttle Service (if required)	\$	400.00
- Facility Set-up (Tents, Tables and Chairs)	\$	400.00
Signage		
- Visitor Parking, Participant Parking, Meal Location, Schedule of Activities, Sponsor Recognition)	\$	1,000.00
Security		
- Community Police Officers and RCMP Special Event Costs	\$	2,000.00
Insurance	\$	500.00
Event Materials and Supply		
- Flagging Tape, Barricades, Tables and Chairs, Garbage/ Recycling Receptables, Port-a-potties	\$	1,500.00
Administrative Costs - Meal Tickets	\$	250.00
Medals/Ribbons	\$	250.00
Public Address System	\$	-
Decorations - Canada 150 banners	\$	100.00
Advertising/Promotions	\$	500.00
<b>Total Expenditures:</b>	<b>\$</b>	<b>24,620.00</b>



## TOWN OF DRAYTON VALLEY

### COMMUNITY EVENT GRANT CHECKLIST

**OFFICE USE ONLY**

Name of Organization: Drayton Valley and District Agricultural Society

Name of Event: Sept. 29 to Oct. 1, 2017 - Bench Show/Farmer's Market/Tractor Pull

CRITERIA		
Policy Requirements:		Notes:
	application (complete, signed and accompanied by supporting documents) received by deadline	Budget does not show revenue sources.
✓	benefit the community as a whole or a specific major group within the community	Community as a whole
✓	not duplicate past or present local services (unless a need can be demonstrated)	A Tractor Pull is being hosted on Canada Day by the Lions Club, making this two same events this year.
✓	provide equal access to the service without discrimination	Yes
✓	not already be receiving direct or indirect support from the Town for the stated service	No other support from the Town
✓	address an identified need in the community or contribute to the common good of the community	Common good of the community
✓	recognize the Town's contribution to the event or service sponsored	Logo on promotional material announcements at event
✓	other revenue sources have been sought or obtained	Other potential sources listed
	is the applicant using the grant funds to leverage other grants or funds	Not indicated

Additional Information		Notes:
✓	Has the Town directly sponsored this event before?	No
✓	does the organization work to achieve some of the community goals set out in statutory plans (Social Development Plan, Community Sustainability Plan, etc.)?	Farmers Market identified in Community Sustainability Plan, Bench show supports similar objectives

**Comments:**

The Drayton Valley and District Agricultural Society is asking for:

- free advertising on the electronic sign
- in-kind support with ground preparation for Tractor Pull
- advertising on Town's website, etc.
- \$2,500 to help cover costs of Bench Show and Farmer's Market
- \$500 to help cover costs of Tractor Pull

**Recommendation to Council:**

Council needs only to consider the financial requests as the in-kind requests can be addressed by Administration.

Due to the timing of this event to be hosted in the fall of 2017, that Council defer this application to the third quarter deadline for the Community Event Grant process.

Sponsorship Approved:                      Yes                      No

If yes, indicate amount: \$ \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_



MAR 31 2017



# TOWN OF DRAYTON VALLEY

## COMMUNITY EVENT GRANT APPLICATION FORM

Date: March 31, 2017 Event Date: September/October  
 Organization Name: Drayton Valley + District Agricultural Society  
 Mailing Address: Box 6985 Drayton Valley, T7A 1S3  
 Contact Name: Colleen Schoeninger Title: Admin Assistant/Market Manager  
 Email: dvagsocietyinfo@gmail.com Telephone: \_\_\_\_\_

FOIP Act; RSA 2000; Chapter F-25; section 17(1) &amp; (4)

### ORGANIZATION MANDATE

Description of the organization's mandate:

The DV Ag Society is NFP that encourages improvements in agriculture and supports the quality of life of persons living in rural communities by developing programs, services, education, and facilities based on the needs of the community.

### STATED SERVICE

Details of the stated service or initiative (including date(s), time(s), location(s) and activities):

The Alberta Culture Days Fair/Bench Show in the fall (Dates September 29 - October 1st) will be held at the legion downtown - the Market's Christmas in September Event will be held on those dates at the wellhouse and the Tractor Pull will be held at the Lions Grounds.

Number of individuals and/or organizations (please specify) that will benefit from the stated service:

Last year we had over 100 visitors to the arts + crafts display - we were expecting 300 to the tractor pull with 40 local entries - The Christmas in September Event brings in over 100 Alberta Crafters and over 1,500 visitors.  
 we promoted 2 local performers last year and will do so again this year  
 we had 2 local authors - we partnered with 2 hotels and will again.  
 • Cause for Critters hosting BBQ + Beer gardens as fundraisers  
 • Elinor Pickelp Center.

Manner in which those individuals and/or organizations will benefit:

- Hotels + Restaurants -
- Gas stations for tractor pull
- Lions Club + town - facility rent
- Legion - facility rent
- Frogbelly, radio, paper ect - Advertising + printing
- local participants + visitors - quality of life + community.
- Cause for critters.
- Gliner Pickup Arts.

#### SPONSORSHIP REQUEST

Reason for request from the Town:

This event will be coordinated this year to bring people into town and would be a great opportunity to celebrate our past and present Arts, Culture for the Canada 150 and D.V. 60 - the Provincial A+C event is 10 years.

Nature of the request and/or amount requested:

- we would like help with free advertising on the electronic sign.
- In kind support with ground preparation for Tractor pull - grass ect.
- we would like to put the Events on Town website, radio, paper page
- we would like \$2,500 funding to help cover costs of Bench Show + MKT
- we would like \$500 funding to help cover costs for Tractor Pull.

Please attach:

a budget or business plan (showing anticipated revenue sources and expenditures) for the specific service/function requiring sponsorship

a list of other organizations that have been or will be approached for sponsorship

How will sponsoring organizations be recognized?

- Logo in fairbook + posters
- Thank you to sponsors announced at Tractor Pull or with Banner if provided.
- other as requested.



**BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.**

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization requesting sponsorship.
3. I understand and agree that this application for municipal sponsorship, or any information related there to, is not confidential information and may be released by the Town of Drayton Valley.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature:

Date: March 31, 2017

**MAIL TO:**

✓  
Town of Drayton Valley  
Community Event Grant  
Box 6837  
Drayton Valley, AB T7A 1A1

**DELIVER TO:**

Town of Drayton Valley  
Community Event Grant  
5102 - 52 Street  
Drayton Valley, AB

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT**

The personal information on the Community Event Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780) 514-2200.



## \* Budget

Bench Show 2017 - Legion or Ag Bld  
Alberta Culture Days Request

Saturday October 1 Tractor Pull

**Expenses**

Fair Books printing	\$350
Fair Posters-Frogbelly	50
Facility Rent	262.5
Mis Expense for supplies	45.76
Judges	298
Tim Hortons	42.85
<b>Total</b>	<b>\$1,049</b>

**Expenses**

Facility Cost	\$493.50
Insurance	300
Sled Repairs & maint	\$1,750
Prizes & Supplies	1,090
Hats	\$578
Posters (In House)	N/C
<b>Total Cost</b>	<b>\$4,211.00</b>

**\$2500 Float Oct 1****Payouts**

Julie B	14
Lil W	39
Woodruff's	365
Tamboline's	28
Beattie	75
Simon	3
Bouchard's	33
McGinn's	64
Eckert's	26
Schellenberg	13
Heisz	8
Martin	41
Boivin	97
Cooper	129
Dancey	151
Paulson	8
Pischke	14
Schwindt's	18
<b>Total Pay Out 2016</b>	<b>1126</b>

Expenses \$1,049

**Total Expenses** **\$2,175.00**

**Fees Collected** **194**

Ribbons Donated By Ag Society

18 Families/25 participants entered  
Approx 100 people viewed exhibits

**Volunteers**

Susan Schwindt	Ann Dancey
Colleen Schoeninger	Linda Innis
Roberta Miller	Dave Schwindt
Vicki Paulson	Mike Kwirant
Margarita Pischke	Murray Reich

Planned for 40 tractor entries  
and 300 attendees

- Nelson Brothers For Sponsorship of T.P.
- Martin Deeline Eqp
- Fountain Tire/Tirecraft
- UFA
- Hospitality & Tourism Authority.

Total Volunteer Hours For Sept 30-Oct 1

62 hours of volunteerism combined

For Just Bench Show Day-Not including meetings,  
posters, Office time & milage, book, website...



## TOWN OF DRAYTON VALLEY

### COMMUNITY EVENT GRANT CHECKLIST

**OFFICE USE ONLY**

Name of Organization: Humans Helping Humans Housing Foundation

Name of Event: November 25, 2017 - Shakin 'N' Drayton

CRITERIA		
Policy Requirements:		Notes:
	application (complete, signed and accompanied by supporting documents) received by deadline	Not signed - Budget does not include revenue sources
✓	benefit the community as a whole or a specific major group within the community	Specific to limited number of families but benefits community as well
✓	not duplicate past or present local services (unless a need can be demonstrated)	Unique
✓	provide equal access to the service without discrimination	Yes
✓	not already be receiving direct or indirect support from the Town for the stated service	No current funding from the Town
✓	address an identified need in the community or contribute to the common good of the community	Identified need of attainable housing is noted
✓	recognize the Town's contribution to the event or service sponsored	In program guide and through announcements
✓	other revenue sources have been sought or obtained	Includes list of other potential sponsors
	is the applicant using the grant funds to leverage other grants or funds	Not indicated

Additional Information		Notes:
✓	Has the Town directly sponsored this event before?	Only through purchase of event tickets
✓	does the organization work to achieve some of the community goals set out in statutory plans (Social Development Plan, Community Sustainability Plan, etc.)?	Yes, both the Social Development Plan and Community Sustainability Plan

**Comments:**

Humans Helping Humans Foundation is asking for \$5,000 to help cover the cost of facility rental and dance floor rental.

**Recommendation to Council:**

Due to the timing of this event to occur in fall of 2017, that Council defer this application to the third quarter deadline of the Community Event Grant process.

Sponsorship Approved:                      Yes                      No

If yes, indicate amount: \$ \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_



RECEIVED

MAR 17 2017

DRAYTON VALLEY



## TOWN OF DRAYTON VALLEY

COMMUNITY EVENT GRANT  
APPLICATION FORMDate: March 16 / 2017 Event Date: November 25 / 2017Organization Name: Humans Helping Humans Housing FoundationMailing Address: P.O. Box 6735, Drayton Valley, AB. T7A-1S1Contact Name: Hack Hamdon Title: President

FOIP Act; RSA 2000; Chapter F-25; section 17(1) &amp; (4)

Email: humanshelpinghumans@hotmail.com Telephone:

## ORGANIZATION MANDATE

Description of the organization's mandate:

Humans Helping Humans Housing Foundation's purpose is to create the opportunity for homeownership to low to medium income families. We do this through the Communities generosity & Involvement, allowing us to focus local resources and skills to build homes below market cost for local families. The Foundation not only provides families with a home, but promotes volunteerism which creates a sense of community pride amongst all who are involved.

## STATED SERVICE

Details of the stated service or initiative (including date(s), time(s), location(s) and activities):

Humans Helping Humans Housing Foundation is hosting Shakin N Drayton 2017 on Nov 25/17. It will be held at the Mackenzie Centre. Shakin is an event where community members get together & put on a dance performance all to help others in the Community achieve their goals of homeownership.

Number of individuals and/or organizations (please specify) that will benefit from the stated service:

Realistically all of the Communities of the Town of DV & surrounding areas will benefit from this Event. As it bring people together to help reach a goal, that goal being families of low to medium income achieve a dream of homeownership.

Manner in which those individuals and/or organizations will benefit:

The manner in which these families benefit from such an event is in being able to achieve their goals of owning their own home.

### SPONSORSHIP REQUEST

Reason for request from the Town:

The reason for the request from the Town is being made, is to aid in the overall costs of putting on such an event. Which in turn allows Humans Helping Humans Housing Foundation to put more money into the house build.

Nature of the request and/or amount requested:

We are requesting the amount of \$5000.00 to help cover the costs of the facility + the dance floor.

Please attach:

a budget or business plan (showing anticipated revenue sources and expenditures) for the specific service/function requiring sponsorship

a list of other organizations that have been or will be approached for sponsorship

How will sponsoring organizations be recognized?

Sponsoring organizations are recognized in the following way: The night of the event by our MC's. Also the sponsors ~~are~~ names are printed up and go into our program for the evening which is on each table

**BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.**

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization requesting sponsorship.
3. I understand and agree that this application for municipal sponsorship, or any information related there to, is not confidential information and may be released by the Town of Drayton Valley.

Applicant's Signature: \_\_\_\_\_

Date: March 16 / 2017

**MAIL TO:**

Town of Drayton Valley  
Community Event Grant  
Box 6837  
Drayton Valley, AB T7A 1A1

**DELIVER TO:**

Town of Drayton Valley  
Community Event Grant  
5102 - 52 Street  
Drayton Valley, AB

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT**

The personal information on the Community Event Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780) 514-2200.



Shakin N Drayton 2017 Proposed Budget	Budget
Medallions	115.00
PAL Insurance	325.00
L & R Light and Sound	840.00
Music (DJ)	1250.00
Dance Floor Rental	1000.00
Drive Home Service	500.00
Photography	300.00
Programs	700.00
Live Video Production	8000.00
Bartending	400.00
Catering	15000.00
Booze &Extras	3400.00
Judges	840.00
Decorations	6500.00
Dancers & Studio Costs (Practice/Costumes)	11000.00
Rooms ( 3 Rooms Judges)	300.00
Facility	2500.00
Licenses( Raffles)	42.00
Liquor License	200.00
TOTAL=	<u>53212.00</u>

## 2016 Sponsors info Shakin 'n Drayton

Comment	email	Contact Name
Edmonton Kenworth Trucks		
J.R. Hambleton Professional Corporation		
Intercon Messaging Inc.		
Stetson GM		
Service Plus Encore		
Drayton Valley Toyota		
Brandette Well Servicing Ltd		
Brandt Tractor Ltd		
DV Masons		
United Truck & Machine		
Drayton Valley Ford Sales Ltd.		
Intercon Messaging Inc.		
Mr.Mikes		
Brazeau County		
Duncan & Craig LLP		
Big West Dodge Chrysler Ltd.		
Drayton Valley Ford Sales Ltd.		
SMS Equipment Inc		
CMB Insurance		
153, Labossiere, Ray		
Catholic Parish of St. Anthony		
Associated Aggregates Inc.		
DV Insurance Agency		
Lydell Group		
Mixers		
Nelson Bros. Oilfield Services 1997 Ltd.		
Mulligan Registries		
Williams, Carmen		
Tri-Electric		
Brandette Well Servicing Ltd		
Bellows, Calvin &/or Kristen		

		<b>SECTION:</b>	<b>8</b>
<b>AGENDA ITEM: 8.8</b>	<b>Rezoning Bylaw No. 2017/03/D</b> <b>Presented for Second and Third Readings</b> <b>Lot 66, Block 28, Plan 2093 KS</b>		
<b>Department:</b>	<b>Development &amp; Planning</b>		
<b>Presented by:</b>	<b>Councillor Long</b>		
<b>Support Staff:</b>	<b>Ron Fraser, Director of Engineering and Development</b>		

### **BACKGROUND:**

Administration has received an application to rezone a portion of the lands legally described as Lot 66, Block 28, Plan 2093 KS and municipally described as 5179-50 Avenue. The proposed rezoning would change the land use from the current BE-Bar & Entertainment District to C1-Central Commercial District. First Reading of this Bylaw was given at the March 15, 2017, Regular Meeting of Council.

A Public Hearing was held earlier in this Regular Meeting of Council to allow residents to provide their comments regarding the proposed rezoning. Notice of the Public Hearing was advertised in the local newspaper, pursuant to the *Municipal Government Act* requirements, and was provided via mail-outs to adjacent landowners. Any and all comments received were provided to Council during the Public Hearing this morning.

Rezoning Bylaw 2017/03/D is hereby presented to Council for Second and Third Readings.

### **RECOMMENDATION**

Administration recommends to give Second and Third Readings to Bylaw 2017/03/D for the rezoning of 5179-50 Avenue, legally described as Lot 66, Block 28, Plan 2093 KS.

### **OPTIONS:**

The following are the options available to Council today with respect to this application for Land Use Bylaw amendment.

#### **OPTION A:**

That Council give Second Reading to Bylaw 2017/03/D for Amendment of the Land Use Bylaw for Rezoning of Lot 66, Block 28, Plan 2093 KS.

That Council give Third and Final Reading to Bylaw 2017/03/D for Amendment of the Land Use Bylaw for Rezoning of Lot 66, Block 28, Plan 2093 KS.

#### **OPTION B:**

Table the application and direct Administration to work with the applicants to \_\_\_\_\_.

### **MOTION**

That Council \_\_\_\_\_.

**BYLAW NO. 2017/03/D**

**Name of Bylaw:     Amendment to Land Use Bylaw 2007/24/D (Rezoning of Lot 66,  
                             Block 28. Plan 2093 KS)**

**WHEREAS** Council has received an application for amendment to the Land Use Bylaw 2007/24/D;

**AND WHEREAS** Council wishes to allow an amendment of the use of a portion of the parcel of land legally described Lot 66, Block 28. Plan 2093 KS ;

**NOW THEREFORE** the Council of the Town of Drayton Valley, duly assembled, hereby enacts as follows: pursuant to Part 17 of the *Municipal Government Act*, the Council of the Town of Drayton Valley, duly assembled, hereby

**TITLE**

1.     This Bylaw may be cited as the “Amendment to Land Use Bylaw 2007/24/D (Rezoning of Lot 66, Block 28. Plan 2093 KS) ” of the Town of Drayton Valley.

**PURPOSE**

2.     The purpose of this Bylaw is to is to amend Land Use Bylaw 2007/24/D, and in particular the map of land use districts, so that a portion of the following lands are reclassified as follows:

**PLAN 2093 KS  
BLOCK 28  
LOT 66  
EXCEPTING THEREOUT ALL MINES AND MINERALS**

**FROM:           BE- Bar and Entertainment District  
TO:              C1- Central Commercial District**

**as shown on the attached Schedule “A”.**

**SEVERABILITY**

3. If any provision of this Bylaw is held be invalid by a court of competent jurisdiction, that decision will not affect the validity of the remaining provisions of the Bylaw.

**AND THAT** this Bylaw shall come into force and have effect from and after the date of third reading thereof.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2017, A. D.

Public Hearing held this \_\_\_\_\_ day of \_\_\_\_\_, 2017, A. D.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2017, A. D.

Read a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2017, A. D.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

## SCHEDULE 'A'





## Information Items

### 11.0 Information Items

Pages 84-120

11.1. Brazeau Seniors Foundation 2016 Financial Statements	85-100
11.2. Urban Housing Program 2016 Financial Statements	101-105
11.3. Drayton Valley Municipal Library Board Minutes – Jan-Feb 2017	106-111
11.4. Drayton Valley Brazeau County Fire Services Stats – March 2017	112-113
11.5. RCMP Stats – March 2017	114-120

#### **MOTION:**

I move that Town Council accept the above items as information.

**Brazeau Seniors' Foundation**  
**Financial Statements**  
**December 31, 2016**

**Brazeau Seniors' Foundation  
Financial Statements  
December 31, 2016**

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Auditors' Report	1
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Combined Statement of Financial Position	2
Combined Statement of Operations	3
Combined Statement of Net Financial Debt	4
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Schedule 4 - Statement of Operations - Renovation	9
Schedule 5 - Statement of Central Service Expenses	10
Notes to the Financial Statements	11-14



P.O. Box 6927  
5508 Jubilee Avenue  
Drayton Valley, AB  
Canada T7A 1S3

Phone: (780) 542-4468  
Fax: (780) 542-5275  
Toll Free: (888) 542-4468  
Email: [office@crsilp.ca](mailto:office@crsilp.ca)

**Brazeau Seniors' Foundation  
Independent Auditors Report  
December 31, 2016**

To the Members of Brazeau Seniors' Foundation:

We have audited the accompanying financial statements of Brazeau Seniors' Foundation, which comprise the statement of financial position as at December 31, 2016 and the statements of combined operations, changes in net financial debt and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

*Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for public sector entities, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

*Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of Brazeau Seniors' Foundation as at December 31, 2016 and the results of its operations, net financial debts and its cash flows for the year then ended in accordance with Canadian accounting standards for public sector entities.

Drayton Valley, AB  
March 7, 2017

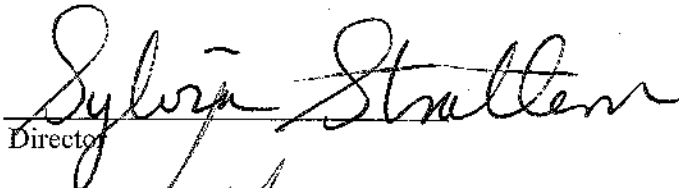
*Carl Roberts Seely LLP*  
CHARTERED ACCOUNTANTS


**Brazeau Seniors' Foundation**  
**Statement of Financial Position**  
**December 31, 2016**

	Lodge	Housing	2016	2015
<b>FINANCIAL ASSETS</b>				
Cash (Note 3)	\$ 1,069,648	\$ 63,583	\$ 1,133,231	\$ 324,248
Accounts receivable (Note 4)	44,161	10,973	55,134	43,872
Funds held in trust (Note 5)	6,224	-	6,224	10,178
Short term investments	-	-	-	800,000
	<u>1,120,033</u>	<u>74,556</u>	<u>1,194,589</u>	<u>1,178,298</u>
<b>LIABILITIES</b>				
Accounts payable and accrued liabilities (Note 6)	245,875	40,014	285,889	265,503
Deferred revenue (Note 7)	11,604	-	11,604	-
Security deposits held	660	18,342	19,002	17,010
Trust liability (Note 5)	6,224	-	6,224	10,178
	<u>264,362</u>	<u>58,356</u>	<u>322,719</u>	<u>292,691</u>
<b>NET FINANCIAL ASSETS</b>	<u>855,670</u>	<u>16,200</u>	<u>871,870</u>	<u>885,607</u>
<b>NON-FINANCIAL ASSETS</b>				
Capital assets (Note 9)	<u>8,327</u>	<u>-</u>	<u>8,327</u>	<u>5,980</u>
<b>ACCUMULATED SURPLUS</b>	<u>\$ 863,997</u>	<u>\$ 16,200</u>	<u>\$ 880,197</u>	<u>\$ 891,587</u>

See accompanying notes.

Approved on behalf of the Board:

  
 Director

  
 Director



**Brazeau Seniors' Foundation**  
**Statement of Combined Operations**  
**For the Year Ended December 31, 2016**

	(Unaudited) Budget	2016 Actual	2015 Actual
<b>REVENUES</b>			
Rental income	\$ 1,577,750	\$ 1,523,150	\$ 1,581,930
Municipal requisitions <i>(Note 10)</i>	929,088	929,088	1,269,788
Lodge assistance grants	280,000	298,037	311,896
Utilities recovered	73,450	85,784	101,969
Management fees - Urban Housing	50,170	50,170	44,517
Meals on Wheels	12,000	11,297	12,880
Interest	10,000	10,957	11,339
Sundry	4,000	10,423	8,991
	<u>2,936,458</u>	<u>2,918,906</u>	<u>3,343,310</u>
<b>EXPENSES</b>			
Salaries and benefits	1,089,960	1,289,783	1,126,927
Central services <i>(Schedule 5)</i>	698,490	698,490	913,229
Repairs and maintenance	426,071	246,112	323,671
Utilities	282,300	271,060	249,673
Food	254,400	206,740	216,378
Operating	20,495	154,710	92,293
Janitorial supplies	14,000	40,462	47,302
Activity supplies	10,000	12,014	12,835
Interest paid on long term debt	6,388	6,388	7,623
Vehicle	2,500	5,265	4,426
Amortization	-	2,905	4,131
Equipment purchases	500	2,670	2,353
Loss on disposal of capital assets	-	-	700
	<u>2,805,104</u>	<u>2,936,600</u>	<u>3,001,541</u>
<b>ANNUAL SURPLUS</b>	<u>131,354</u>	<u>(17,694)</u>	<u>341,769</u>
<b>ACCUMULATED SURPLUS,</b>			
<b>BEGINNING OF YEAR</b>	891,588	891,588	560,884
Funds directly reported through reserves	<u>-</u>	<u>(8,628)</u>	<u>(11,065)</u>
<b>ACCUMULATED SURPLUS,</b>			
<b>END OF YEAR</b>	<u>\$ 1,022,941</u>	<u>\$ 865,266</u>	<u>\$ 891,588</u>

See accompanying notes.

**Brazeau Seniors' Foundation**  
**Statement of Changes in Net Financial Debt**  
**For the Year Ended December 31, 2016**

	2016	2015
<b>ANNUAL SURPLUS</b>	\$ (17,694)	\$ 341,769
Amortization of capital assets	<u>2,905</u>	<u>4,131</u>
<b>CHANGE IN NET FINANCIAL ASSETS</b>	<u>(14,789)</u>	<u>345,900</u>
<b>NET FINANCIAL ASSET, BEGINNING OF YEAR</b>	885,607	550,073
Funds directly reported through reserves	<u>1,053</u>	<u>(10,366)</u>
<b>NET FINANCIAL ASSET, END OF YEAR</b>	<u><u>\$ 871,870</u></u>	<u><u>\$ 885,607</u></u>

See accompanying notes.

**Brazeau Seniors' Foundation**  
**Combined Statement of Cash Flows**  
**For the Year Ended December 31, 2016**

	2016	2015
<b>OPERATING ACTIVITY:</b>		
Annual (deficit) surplus	\$ (17,694)	\$ 341,769
Items not affecting cash:		
Amortization	2,905	4,131
Gain on disposal of capital assets	-	700
	(14,789)	346,600
<b>CHANGES IN NON-CASH WORKING CAPITAL:</b>		
Decrease (increase) in accounts receivable	(11,261)	138,985
Increase in accounts payable	20,384	1,483
Increase (decrease) in deferred revenue	11,604	(1,468)
Increase in security deposits	1,992	959
	22,718	139,959
<b>INCREASE IN OPERATING ACTIVITIES:</b>	7,929	486,559
<b>FINANCING ACTIVITY:</b>		
Repayment to AHSC	10,979	(6,810)
Repayment of long term debt	-	(493,949)
<b>DECREASE IN FINANCING ACTIVITIES:</b>	10,979	(500,759)
<b>INVESTING ACTIVITY:</b>		
Purchase of capital assets	(5,252)	-
Redemption (purchase) of GIC	800,000	(800,000)
<b>INCREASE (DECREASE) IN INVESTING ACTIVITIES</b>	794,748	(800,000)
<b>INCREASE (DECREASE) IN CASH FLOW</b>	813,657	(814,200)
<b>CASH, BEGINNING OF YEAR</b>	324,249	1,142,704
Funds directly reported through reserves	(4,674)	(4,255)
<b>CASH, END OF YEAR</b>	\$ 1,133,231	\$ 324,249

See accompanying notes.

Brazuca Seniors' Foundation  
Statement of Changes in Accumulated Surplus  
For the Year Ended December 31, 2016  
Schedule 1

	2016						
	Net Assets			Housing			
	Unrestricted Net Assets	Invested In Capital Assets	Lodge Operating Reserve	Lodge Donation Reserve	Lodge Capital Reserve	Operating & Renovation Reserve	Total
Balance, beginning of year	\$ 44,648	\$ 5,980	\$ 200,000	\$ 28,642	\$ 596,117	\$ 16,200	\$ 891,587
Annual deficit	(328)	-	-	-	(6,388)	(10,979)	(17,695)
Excess of donations over disbursements (Note 12)	-	-	-	(4,674)	-	-	(4,674)
Purchase of equipment	(5,252)	5,252	-	-	-	-	-
Amortization of equipment	2,905	(2,905)	-	-	-	-	-
Payable due to ASHC	-	-	-	-	-	10,979	10,979
Balance, end of year	\$ 41,973	\$ 8,327	\$ 200,000	\$ 23,968	\$ 589,729	\$ 16,200	\$ 880,197

	2015						
	Net Assets			Housing			
	Unrestricted Net Assets	Invested In Capital Assets	Lodge Operating Reserve	Lodge Donation Reserve	Lodge Capital Reserve	Operating & Renovation Reserve	Total
Balance, beginning of year	\$ 300,470	\$ 10,811	\$ 100,000	\$ 32,897	\$ 100,506	\$ 16,200	\$ 560,884
Annual surplus (deficit)	(159,953)	(700)	-	-	495,611	6,810	341,768
Excess of donations over disbursements	-	-	-	(4,255)	-	-	(4,255)
Amortization of equipment	4,131	(4,131)	-	-	-	-	-
Transfer between funds	(100,000)	-	100,000	-	-	-	-
Payable due to ASHC	-	-	-	-	-	(6,810)	(6,810)
Balance, end of year	\$ 44,648	\$ 5,980	\$ 200,000	\$ 28,642	\$ 596,117	\$ 16,200	\$ 891,587

See accompanying notes.

**Brazeau Seniors' Foundation**  
**Statement of Operations - Lodge**  
**For the Year Ended December 31, 2016**  
**Schedule 2**

	(Unaudited) Budget	2016 Actual	2015 Actual
<b>REVENUES</b>			
Rental income	\$ 1,050,000	\$ 1,045,856	\$ 1,100,121
Municipal requisitions (Note 10)	929,088	929,088	766,554
Lodge assistance grant	280,000	298,037	311,896
Management fees - Urban Housing	50,170	50,170	44,517
Utilities recovered	13,200	25,520	42,485
Meals on Wheels	12,000	11,297	12,880
Interest	12,000	10,957	11,339
Sundry	4,000	10,204	8,709
	2,350,458	2,381,129	2,298,501
<b>EXPENSES</b>			
Salaries and benefits	1,041,135	1,146,783	1,032,677
Central services	960,825	595,159	821,229
Food	254,400	206,740	216,378
Repairs and maintenance	143,000	106,406	135,753
Utilities	148,700	140,577	133,822
Operating	12,100	130,365	53,966
Janitorial supplies	14,000	37,813	46,071
Activity supplies	10,000	12,014	12,517
Amortization	-	2,905	4,131
Equipment purchases	500	2,275	1,302
Vehicle	2,500	421	608
	2,587,160	2,381,457	2,458,454
<b>ANNUAL DEFICIT</b>	<b>\$ (236,702)</b>	<b>\$ (328)</b>	<b>\$ (159,953)</b>

See accompanying notes.



**Brazeau Seniors' Foundation**  
**Statement of Operations - Housing**  
**For the Year Ended December 31, 2016**  
**Schedule 3**

	(Unaudited) Budget	2016 Actual	2015 Actual
<b>REVENUES</b>			
Rental income	\$ 527,750	477,293	481,808
Utilities recovered	60,250	60,264	59,484
Sundry	-	219	282
	<u>588,000</u>	<u>537,776</u>	<u>541,574</u>
<b>EXPENSES</b>			
Repairs and maintenance	283,071	139,706	187,918
Utilities	133,600	130,483	115,851
Salaries and benefits	48,825	143,001	94,250
Central services	103,331	103,331	92,000
Operating	8,395	24,346	38,327
Vehicle	-	4,844	3,818
Janitorial supplies	-	2,649	1,231
Equipment purchases	-	395	1,051
Activity supplies	-	-	318
	<u>577,222</u>	<u>548,755</u>	<u>534,764</u>
<b>ANNUAL SURPLUS (DEFICIT)</b>	<u>\$ 10,778</u>	<u>\$ (10,979)</u>	<u>\$ 6,810</u>

See accompanying notes.

**Brazeau Seniors' Foundation**  
**Statement of Operations - Renovation**  
**For the Year Ended December 31, 2016**  
**Schedule 4**

	(Unaudited) Budget	2016 Actual	2015 Actual
<b>REVENUES</b>			
Municipal requisitions <i>(Note 10)</i>	\$ -	\$ -	\$ 503,234
	-	-	503,234
<b>EXPENSES</b>			
Interest paid on long term debt	-	-	7,623
Survey - parking lot expansion		6,388	-
	-	6,388	7,623
<b>ANNUAL SURPLUS (DEFICI)</b>	<u>\$ -</u>	<u>\$ (6,388)</u>	<u>\$ 495,611</u>

See accompanying notes.

**Brazeau Seniors' Foundation**  
**Schedule of Central Service Expenses**  
**For the Year Ended December 31, 2016**  
**Schedule 5**

	2016	2015
	Actual	Actual
Wages and benefits	\$ 604,023	\$ 812,633
Board honorariums	24,226	16,199
Office expenses	23,266	28,783
Telephone and postage	17,724	21,563
Professional fees	7,750	7,920
Training and conferences	7,635	7,336
Insurance	7,059	7,324
Furniture and equipment	2,745	6,524
Sundry	2,284	1,373
Travel	1,779	3,574
	<u>\$ 698,490</u>	<u>\$ 913,229</u>

See accompanying notes.

**Brazeau Seniors' Foundation**  
**Notes to the Financial Statements**  
**December 31, 2016**

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**1. NATURE OF OPERATIONS:**

Brazeau Seniors' Foundation was established January 1, 1995 under Ministerial Order to consolidate the former Brazeau Foundation, The Purple Pansy Senior Citizens Association and the Village of Breton Senior Citizens Committee. The Foundation provides lodge and apartment accommodation to seniors sixty-five years of age and older and for low-income families in the communities within Brazeau County and the Town of Drayton Valley.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**

Public Sector Accounting Standards: These financial statements have been prepared in accordance with Public Sector Accounting Standards.

Revenue recognition: The Foundation follows the deferral method of accounting for contributions. Restricted contributions and restricted investment income are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions and unrestricted investment income are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonable assured.

Fund accounting: The Foundation uses the following funds and reserves:

*Unrestricted Net Assets:* These funds are unrestricted and available for the Foundation's use.

*Net Assets Invested in Capital Assets:* These funds are restricted in the capital assets the Foundation owns.

*Lodge Operating Reserve:* These funds have been restricted by the Board of Directors for lodge operations.

*Lodge Donation Reserve:* The Foundation receives donations for its resident's comfort fund. Contributions and expenditures are recorded directly through this fund.

*Lodge Capital Reserve:* This fund represents the Foundation's capital projects associated with the Lodge.

*Housing Operating & Renovation Reserve:* This fund represents the equity allowed to be retained by the Alberta Social Housing Corporation.

Contributed services: The society would not be able to carry out its activities without the services of the many volunteers who donate a considerable number of hours. Because of the difficulty of compiling these hours, contributed services are not recognized in the financial statements.

Cash and cash equivalents: The Foundation's cash includes petty cash as well as balances held in bank accounts.

Capital assets: Effective February 1, 2002, the Foundation's capital assets policy is to record at cost capital assets costing greater than \$5,000 and lasting more than one year. No provision has been made for retroactive application as the necessary information is not readily available. Capital assets are amortized on a declining balance basis over their estimated useful life. Buildings and land owned by the Alberta Government are not shown in the accounts.

**Brazeau Seniors' Foundation**  
**Notes to the Financial Statements**  
**December 31, 2016**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT):**

Income taxes: The Foundation is a municipal organization, therefore no income taxes have been recorded.

Budget figures: Budget figures are provided by management for information purposes only. We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of such information.

Measurement Uncertainty: The preparation of financial statements in conformity with Canadian accounting standards for public sector entities requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

The amount recorded for amortization of equipment is based on an estimate of the remaining useful life and period of future benefit of the related assets. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements from changes in such estimates on future periods could be significant.

**3. CASIE:**

Included in cash is \$19,002 (2015 - \$17,011) restricted to use as security deposits.

**4. ACCOUNTS RECEIVABLE:**

Accounts receivable consists of the following:

	<u>2016</u>	<u>2015</u>
G.S.T. receivable	\$ 40,155	\$ 38,320
AHSC receivable	10,979	
Miscellaneous / tenants	3,881	5,552
Direct Rent supplement	119	-
	<u>\$ 55,134</u>	<u>\$ 43,872</u>

**5. FUNDS HELD IN TRUST:**

During the year the Foundation received funds from the Shangri-la Lodge Social Club Bingo Fund. The Foundation will continue to hold these funds in trust.

	<u>2016</u>	<u>2015</u>
Opening balance	\$ 10,178	\$ 12,666
Contributions	2,102	2,280
Expenditures	<u>(6,056)</u>	<u>(4,768)</u>
Closing balance	<u>\$ 6,224</u>	<u>\$ 10,178</u>



**Brazeau Seniors' Foundation**  
**Notes to the Financial Statements**  
**December 31, 2016**

**6. ACCOUNTS PAYABLE:**

Accounts payable consists of the following:

	<u>2016</u>	<u>2015</u>
Payroll payables	\$ 180,421	\$ 175,642
Trade payables	98,658	83,051
AHSC payable	6,810	6,810
	<u>\$ 285,889</u>	<u>\$ 265,503</u>

**7. LABOUR RELATION COMPLAINTS:**

At the year end date, there was outstanding labour relations complaints. The known liability is \$35k and is included in the accounts payable total. Although there's a possibility of the liability increasing, the likelihood of this happening is not known and there's no likely amount to disclose.

**8. DEFERRED REVENUE:**

Deferred revenue occurs when tenants pay rent in advance. Typically this prepaid rent is for the next month.

**9. CAPITAL ASSETS:**

	Cost	Accumulated Amortization	Net Book Value 2016	Net Book Value 2015
Equipment	\$ 72,133	\$ (63,806)	\$ 8,327	\$ 5,980

**10. MUNICIPAL REQUISITIONS:**

The Foundation normally requisitions the municipalities to fund current operations, prior year deficits, and aid in repayment of bank loan for Lodge renovation. They consist of the following:

Requisitions for operations:	<u>2016</u>	<u>2015</u>
Brazeau County	\$ 678,784	\$ 567,675
Town of Drayton Valley	241,936	192,111
Village of Breton	8,368	6,768
	<u>929,088</u>	<u>766,554</u>
Requisitions to repay debt:		
Brazeau County	-	372,672
Town of Drayton Valley	-	126,119
Village of Breton	-	4,443
	<u>-</u>	<u>503,234</u>
Total amount requisitioned	<u>\$ 929,088</u>	<u>\$ 1,269,788</u>

**Brazeau Seniors' Foundation**  
**Notes to the Financial Statements**  
**December 31, 2016**

**11. LOCAL AUTHORITIES PENSION PLAN:**

Employees of the Foundation participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The Foundation is required to make current service contributions to the LAPP of 11.39% of pensionable earnings. Employees of the Foundation are required to make current service contributions of 10.39% of pensionable salary.

Total current service contributions by the Foundation to the LAPP in 2016 were \$90,295 (2015 - \$77,692). Total current service contributions by the employees of the Foundation to the Local Authorities Pension Plan in 2016 were \$82,965 (2015 - \$71,266).

At December 31, 2015, the LAPP disclosed an actuarial deficiency of \$923 million (2014 - \$2.454 billion).

**12. LODGE DONATION RESERVE:**

Lodge donation reserve for the Shangri-La Lodge consists of:

	<u>2016</u>	<u>2015</u>
Comfort Fund:		
Opening balance	\$ 28,642	\$ 32,897
Contributions	3,406	7,653
Expenditures	(8,080)	(11,908)
	<u>23,968</u>	<u>28,642</u>
Closing balance	<u>23,968</u>	<u>28,642</u>

**13. FINANCIAL INSTRUMENTS:**

Fair Value: Financial instruments of the Foundation consist of cash, accounts receivable, accounts payable and accrued liabilities. Renovation requisitions are receivable over the next five years and are recorded at their fair market value. The carrying values of other items approximate their fair value due to their short maturities.

Interest risk: Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the foundation manages exposure through its normal operating and financing activities. The foundation is exposed to interest rate risk primarily through its floating interest rate bank indebtedness and credit facilities.

**URBAN HOUSING PROGRAM**

**Financial Statements**

**Year Ended December 31, 2016**

*(Unaudited - See Notice To Reader)*

**Index to Financial Statements****Year Ended December 31, 2016***(Unaudited - See Notice To Reader)*

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Balance Sheet	2
Statement of Income	3



P.O. Box 6927  
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Drayton Valley, AB  
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### NOTICE TO READER

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On the basis of information provided by management, we have compiled the balance sheet of Urban Housing Program as at December 31, 2016 and the statement of income for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

*Carlson Roberts Seely LLP.*

Drayton Valley, Alberta  
February 24, 2017

CHARTERED ACCOUNTANTS



URBAN HOUSING PROGRAM

Page 104 of 120

Balance Sheet

December 31, 2016

(Unaudited - See Notice To Reader)

	2016	2015
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 232,459	\$ 133,510
Accounts receivable	1,530	2,366
Goods and services tax recoverable	50	-
	<u>\$ 234,039</u>	<u>\$ 135,876</u>
<b>LIABILITIES AND PARTICIPANTS' CAPITAL</b>		
<b>CURRENT</b>		
Accounts payable	<u>\$ 234,039</u>	<u>\$ 135,876</u>

APPROVED BY

\_\_\_\_\_ Organizer

**Statement of Income**  
**Year Ended December 31, 2016**  
*(Unaudited - See Notice To Reader)*

	2016	2015
<b>REVENUE</b>	<b>\$ 177,768</b>	<b>\$ 194,576</b>
<b>EXPENSES</b>		
Salaries and wages	50,170	43,983
Utilities	15,926	13,259
Repairs and maintenance	10,435	13,243
Sub-contracts	2,520	431
Professional fees	1,850	840
Security	1,146	1,642
GST expense	917	682
Interest and bank charges	465	480
Bad debts	247	-
Advertising and promotion	-	213
Vehicle	-	780
	<u>83,676</u>	<u>75,553</u>
<b>INCOME FROM OPERATIONS</b>	<b>94,092</b>	<b>119,023</b>
<b>OTHER INCOME</b>		
Interest from other sources	<u>1,385</u>	<u>1,405</u>
<b>NET INCOME</b>	<b>\$ 95,477</b>	<b>\$ 120,428</b>

## **DRAYTON VALLEY MUNICIPAL LIBRARY BOARD MINUTES**

The minutes of the Drayton Valley Municipal Library Board regular meeting held January 17, 2017 at 4:15pm, in conference room #1&2.

**PRESENT** Lyndara Cowper-Smith Rose Mayan Pat Adamson Colleen Andersen Councillor  
Graham Long Councillor Marc Gressler Sandy Faunt (Director) Marge Eliuk  
(Recording Secretary)

**ABSENT** Brenda Cartwright

**CALL TO ORDER** Lyndara Cowper-Smith called the meeting to order at 4:15 pm.

**AGENDA** Addition to Agenda: 6.4 Legacy Project Update

Pat Adamson made the motion to approve the agenda as amended.  
**MOTION CARRIED.**

### **ADOPTION OF MINUTES**

Councillor Graham Long moved to adopt the minutes of the December 13, 2016 meeting as presented.  
**MOTION CARRIED.**

### **BUSINESS ARISING**

**Renovations** The workroom desks have arrived and the painting has been completed. Sandy will contact Tony Dekker to install the countertop. The new sink and faucets are in. Still need to purchase shelf units and lockers.

**Budget** Sandy presented three budgets; one with absolutely no additions and some cuts, the second exactly the same except for 10 hours added programming every two weeks and the third with 15 hours programming added every two weeks.

Councillor Graham Long made the motion to table the discussion and voting on the budget until the end of the meeting as Councillor Marc Gressler was not yet present.  
**MOTION CARRIED.**

### **FINANCIAL**

#### **Monthly Financial Report – December 2016**

Colleen Andersen made the motion to receive the December financial report as presented.  
**MOTION CARRIED.**

## REPORTS

- Councillors Councillor Graham Long reported that the town will be holding a by-election February 27, 2017, to replace Councillor Dean Schuler who has resigned. The municipal election will be on October 16, 2017 this year.
- Director Marge is working on an application to Telus for a grant to purchase the 3-D printer. We received the Step Grant of \$2,432.50 for the SRC. We are gathering information for the 2016 Annual Report and should have it ready for the next Board Meeting. Sandy met with Jaimie at HTA and Barry from the Town regarding the cost of the Janitorial and Maintenance services. After the meeting Sandy looked at the past invoices from the beginning and the amounts we are paying this year are basically the same as before. For some reason 2015 was a really low year. Sandy thinks we should leave things as is instead of trying to renegotiate as we currently receive money from the STAR Catholic School System for HTA using the library. If renegotiated it's possible that we could lose that income. We will be working with the auditors in the next while.
- Councillor Marc Gressler joined the meeting (4:35)
- 60<sup>th</sup> Anniversary Pat Adamson reported in the absence of Brenda Cartwright. 500 bookmarks with the theme "Links to the Past, Exploring Today, Gateway to the Future" will be ordered as well as 500 with the motto "For Fun, For Reading, For Everyone". Aprons for the staff with a few extras to use as giveaways have been ordered. Also ordered are 25 cinch bags for random draws and a best seller to be given away each month. Comic Books (280) have been ordered to use as give-aways to the Grade 4 students. Any library user may enter the draw. We will be kicking off the celebration with 2 sets of tickets to the Ivan Coyote concert. We will utilize all the social media and start advertising and inviting people to the event. Draw boxes will be at the front desk. Sandy will type up the letter to the schools and forward it to Lyndara. The replies will be sent to DVML for Sandy and Marge to keep track of. Sandy will find out if a 3-D printer can be brought in for a demo during the week of celebrations if we don't have one by then. Marge will check the closing date for the Telus grant.
- Councillor Marc Gressler reported that there will be no increase in municipal grants. For Canada's 150<sup>th</sup> anniversary there will be a reenactment of the Voyager trip on the North Saskatchewan River from Rocky Mountain House to Drayton Valley's Willey West Park. This should impact the town's economy in a positive way. Marc discussed that the Grade four classes participation in our celebration could be bad timing for the students who are writing exams that weeks.
- Legacy Project Update Colleen Andersen updated the Board that the Western Review has been copied to disc and microfilm and will be stored in the library. May need to purchase holders for these items.
- Pat Adamson moved to accept the reports as information.
- MOTION CARRIED.**

## BUSINESS ARISING cont'd

Councillor Graham long made the motion to un-table the budget discussion.

**MOTION CARRIED**

### Budget

Three different budgets were presented. For this year Sandy has kept the total budget very close to the same numbers as 2016, however she has asked for 10 or 15 hours more to hire a circulation staff member so Pat is free to plan and organize more programs. During the discussion it was felt with the downturn in the economy more programs are needed. Attendance is high with many patrons returning for more programs.

Councillor Marc Gressler made the motion to accept the 3<sup>rd</sup> budget, which gives the programmer 15 extra hours prep time every two weeks.

**MOTION CARRIED.**

## CORRESPONDENCE:

Email from Dwight Dibben to Town of Drayton Valley staff stated they have suspended planned salary increases for non-union staff in 2017. Those affected received an extra day at Christmas with pay. The library did the same.

Email from YRL forwarding Public Library Network information stating that all of the libraries in the province will have access to Press Reader/ProQuest.

Sandy also reminded the Board that we will have to talk about renewing agreements with Brazeau County and the Town this year. Councillor Marc Gressler suggested Sandy speak to Lee Chambers at the County office for a starting point and Councillor Graham Long suggested Annette Driessen at the Town office. When a draft contract is drawn up then it can be presented to the Board.

The Board also discussed the possibility of trying to establish a Friends of the Library. Be aware of future grant possibilities.

Councillor Graham Long moved to accept the correspondence as information.

**MOTION CARRIED.**

## NEXT MEETING DATE:

Next meeting date: **February 14, 2017 at 4:15 pm** in Conference room #1.

## ADJOURNMENT:

Colleen Andersen moved to adjourn the meeting at 5:30pm.

**MOTION CARRIED.**

  
\_\_\_\_\_  
Recording Secretary

Adopted on the 14 day of February, 2017.

  
\_\_\_\_\_  
Chair



## **DRAYTON VALLEY MUNICIPAL LIBRARY BOARD MINUTES**

The minutes of the Drayton Valley Municipal Library Board regular meeting held February 14, 2017 at 4:15pm, in Conference room #1.

**PRESENT**                      Rose Mayan    Pat Adamson    Colleen Andersen    Councillor Graham Long  
Councillor Marc Gressler (4.21)    Sandy Faunt (Director)    Marge Eliuk (Recording Secretary)

**ABSENT**                      Lyndara Cowper-Smith, Brenda Cartwright

**CALL TO ORDER**            Lyndara Cowper-Smith called the meeting to order at 4:15 pm.

**AGENDA**                      Addition to Agenda: 4.2: ALC

Councillor Graham Long made the motion to approve the agenda as amended.  
**MOTION CARRIED.**

### **ADOPTION OF MINUTES**

Pat Adamson moved to adopt the minutes of the January 17, 2017 meeting as presented.  
**MOTION CARRIED.**

### **BUSINESS ARISING**

**Renovations**                      The sink is in: the new TV is installed and programmed. Need to purchase and install lockers and a storage shelf under the window and the renovations will be just about completed.

### **FINANCIAL**

Monthly Financial Report – January 2017

Colleen Andersen made the motion to receive the January financial report as information.  
**MOTION CARRIED**

Councillor Marc Gressler joined the meeting (4:21pm) Marc asked to add 7.4 Personnel to the agenda.

### **REPORTS**

**Councillors**                      Councillor Graham Long reported the by- election to replace Councillor Dean Shular will be February 27, 2017.

Councillor Marc Gressler reported that the County has re-written the Agreement. Sandy should receive it soon. Marc also wanted us to send the 60<sup>th</sup> Anniversary information to the teachers as soon as possible.

**Director**                              The STEP grant has been applied for.  
The TELUS grant was applied for. Councillor Marc will call Dean to see if he can give us a personal reference for this grant  
We will apply for a FCSS grant to be used for the Summer Reading Program.

**60<sup>th</sup> Anniversary** Pat Adamson reported that the aprons, cinch bags, and half the bookmarks have arrived. The 2 sets of Ivan Coyote tickets will be drawn tomorrow. The major work left to do is contacting former staff and Board members and compiling our VIP list. Marc and Graham mutually agreed to emcee the June 16, 2017 celebrations being held at the Legion.

Colleen Andersen moved to accept the reports as information.  
**MOTION CARRIED**

**Annual Report** Sandy went over the Annual Report with the Board.

Colleen Andersen moved to approve the 2016 Public Libraries Annual Report as presented.

**Parkland County Agreement**

Looked at the Parkland County Agreement which is based on circulation. We will receive \$2699.00.

Councillor Graham Long made the motion to accept the Parkland County Agreement as presented.  
**MOTION CARRIED.**

**ALC** Due to budget restraints, no staff will be attending. No one on the Board has expressed an interest in going this year.

**Personnel** Councillor Graham Long made the motion to go in Camera at 4:45pm.  
**MOTION CARRIED.**

Councillor Marc Gressler made the Motion to come out of camera @ 4:47pm  
**MOTION CARRIED.**

Councillor Marc Gressler made the motion to request library pay scales and the number of employees within each of these scales.  
**MOTION CARRIED.**

**CORRESPONDENCE**

Parkland County Library Board Contact Information  
YRL Board Executive Meeting agenda  
STEP Survey

Colleen Andersen moved to accept the correspondence as information.  
**MOTION CARRIED.**

**NEXT MEETING DATE**

Next meeting date: **March 14, 2017 at 5:00 pm** in Conference room #1.

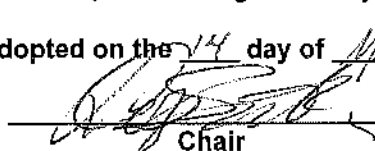
**ADJOURNMENT**

Pat Adamson moved to adjourn the meeting at 5:10pm.

**MOTION CARRIED.**

  
\_\_\_\_\_  
Recording Secretary

Adopted on the 14 day of March, 2017.

  
\_\_\_\_\_  
Chair



## DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES

### Office of the Fire Chief

P.O. Box 6837  
5120-52 Street  
Drayton Valley, Alberta  
T7A-1A1

Main: (780) 514-2216  
Fax: (780) 514-2244

### March 2017 Stats

#### Town of Drayton Valley/ Brazeau County

Fire Calls- 2

Rubbish and Grass Fires- 1

Motor Vehicle Collisions-3

Rescue Calls- 0

Alarm Calls- 12

Assist another Agency- 6

Misc Calls- 1

**Total- 25**

#### Town of Drayton Valley

Fire Calls-0

Rubbish and Grass Fires- 0

Motor Vehicle Collisions- 2

Rescue Calls- 0

Alarm Calls- 6

Assist another Agency- 5

Misc Calls- 0

**Total- 13**



## DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES

### Office of the Fire Chief

P.O. Box 6837  
5120-52 Street  
Drayton Valley, Alberta  
T7A-1A1

Main: (780) 514-2216  
Fax: (780) 514-2244

#### Brazeau County

Fire Calls- 2

Rubbish and Grass Fire- 1

Motor Vehicle Collisions- 1

Rescue Calls- 0

Alarm Calls- 6

Assist another Agency- 1

Misc Calls- 1

**Total- 12**



## Drayton Valley Municipal Detachment

### Statistical Comparison

### January to March: 2013 - 2017

All categories contain "Attempted" and/or "Completed"

Thursday, April 06, 2017

CATEGORY	Trend	2013	2014	2015	2016	2017
Homicides & Offences Related to Death		0	0	0	0	0
Robbery		2	5	2	0	1
Sexual Assaults		1	2	2	4	5
Other Sexual Offences		0	2	1	7	2
Assault		51	48	36	29	27
Kidnapping/Hostage/Abduction		1	1	1	1	0
Extortion		0	1	0	0	0
Criminal Harassment		4	1	5	5	3
Uttering Threats		11	11	9	10	6
Other Persons		0	0	0	0	0
<b>TOTAL PERSONS</b>		<b>70</b>	<b>71</b>	<b>56</b>	<b>56</b>	<b>44</b>
Break & Enter		24	22	10	28	23
Theft of Motor Vehicle		18	27	14	13	10
Theft Over \$5,000		0	5	2	1	1
Theft Under \$5,000		64	81	50	70	68
Possn Stn Goods		7	14	3	4	8
Fraud		10	11	7	10	22
Arson		0	0	1	0	0
Mischief To Property		58	63	70	52	42
<b>TOTAL PROPERTY</b>		<b>181</b>	<b>223</b>	<b>157</b>	<b>178</b>	<b>174</b>
Offensive Weapons		7	11	3	2	1
Public Order		1	0	0	0	0
Disturbing the peace		24	23	25	8	14
<b>OTHER CRIMINAL CODE</b>		<b>56</b>	<b>57</b>	<b>66</b>	<b>49</b>	<b>37</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>88</b>	<b>91</b>	<b>94</b>	<b>59</b>	<b>52</b>
<b>TOTAL CRIMINAL CODE</b>		<b>339</b>	<b>385</b>	<b>307</b>	<b>293</b>	<b>270</b>

## Drayton Valley Municipal Detachment


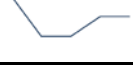


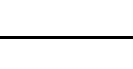
### Statistical Comparison




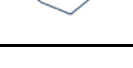


### January to March: 2013 - 2017

All categories contain "Attempted" and/or "Completed"

CATEGORY	Trend	2013	2014	2015	2016	2017
Drug Enforcement - Production		0	0	0	0	0
Drug Enforcement - Possession		13	12	9	6	4
Drug Enforcement - Trafficking		3	6	7	0	4
Drug Enforcement - Other		0	0	0	1	0
<b>Total Drugs</b>		<b>16</b>	<b>18</b>	<b>16</b>	<b>7</b>	<b>8</b>
Federal - General		2	1	1	1	0
<b>TOTAL FEDERAL</b>		<b>18</b>	<b>19</b>	<b>17</b>	<b>8</b>	<b>8</b>
Liquor Act		10	3	2	0	4
Other Provincial Stats		27	26	25	30	18
<b>Total Provincial Stats</b>		<b>37</b>	<b>29</b>	<b>27</b>	<b>30</b>	<b>22</b>
Municipal By-laws Traffic		4	2	2	0	2
Municipal By-laws		14	12	18	19	9
<b>Total Municipal</b>		<b>18</b>	<b>14</b>	<b>20</b>	<b>19</b>	<b>11</b>
Fatals		2	0	0	0	0
Injury MVC		3	1	1	2	2
Property Damage MVC (Reportable)		85	101	83	67	57
Property Damage MVC (Non Reportable)		7	8	10	7	9
<b>TOTAL MVC</b>		<b>97</b>	<b>110</b>	<b>94</b>	<b>76</b>	<b>68</b>
<b>Provincial Traffic</b>		<b>117</b>	<b>150</b>	<b>87</b>	<b>107</b>	<b>82</b>
<b>Other Traffic</b>		<b>6</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>4</b>
<b>Criminal Code Traffic</b>		<b>26</b>	<b>25</b>	<b>18</b>	<b>16</b>	<b>20</b>
<b>Common Police Activities</b>						
False Alarms		65	44	65	71	50
False/Abandoned 911 Call and 911 Act		24	13	24	27	16
Suspicious Person/Vehicle/Property		39	9	24	30	23
Persons Reported Missing		4	1	3	9	5
Spousal Abuse - Survey Code		37	33	36	43	28

## Drayton Valley Municipal Detachment 5 Year Traffic Summary - January to March

January to March	Trend	2013	2014	2015	2016	2017
Fatals		2	0	0	0	0
Injury MVC		3	1	1	2	2
Property Damage MVC (Reportable)		85	101	83	67	57
Property Damage MVC (Non Reportable)		7	8	10	7	9
Total MVC		97	110	94	76	68

January to March	Trend	2013	2014	2015	2016	2017
Impaired Operation*		Currently Not Available				
Roadside Suspensions - alcohol related - No charge**		6	0	2	2	4
Occupant Restraint/Seatbelt Violations**		2	2	2	0	0
Speeding Violations**		5	8	1	11	11
Intersection Related Violations**		5	3	2	4	4
Driving without Due Care or Attention*		Currently Not Available				
Other Moving Traffic*		Currently Not Available				
Other Non-Moving Violation**		18	29	14	25	11
Other CC Traffic***		5	3	1	5	1

\*include "Cleared by Charge" and "Cleared Other"    \*\*"Actual"    \*\*\*"Reported"

## Drayton Valley Municipal Detachment

### Statistical Comparison

### March: 2013 - 2017

All categories contain "Attempted" and/or "Completed"

Thursday, April 06, 2017

CATEGORY	Trend	2013	2014	2015	2016	2017
Homicides & Offences Related to Death		0	0	0	0	0
Robbery		1	0	1	0	0
Sexual Assaults		0	2	1	0	0
Other Sexual Offences		0	2	0	0	1
Assault		22	8	14	15	12
Kidnapping/Hostage/Abduction		1	0	0	0	0
Extortion		0	0	0	0	0
Criminal Harassment		0	0	0	1	0
Uttering Threats		5	3	2	3	3
Other Persons		0	0	0	0	0
<b>TOTAL PERSONS</b>		<b>29</b>	<b>15</b>	<b>18</b>	<b>19</b>	<b>16</b>
Break & Enter		9	9	1	12	15
Theft of Motor Vehicle		5	12	4	4	2
Theft Over \$5,000		0	1	1	0	0
Theft Under \$5,000		19	26	15	16	23
Possn Stn Goods		3	5	1	1	4
Fraud		2	2	2	5	5
Arson		0	0	1	0	0
Mischief To Property		22	21	13	13	8
<b>TOTAL PROPERTY</b>		<b>60</b>	<b>76</b>	<b>38</b>	<b>51</b>	<b>57</b>
Offensive Weapons		4	3	1	0	0
Public Order		0	0	0	0	0
Disturbing the peace		0	8	5	1	4
<b>OTHER CRIMINAL CODE</b>		<b>32</b>	<b>14</b>	<b>22</b>	<b>20</b>	<b>13</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>36</b>	<b>25</b>	<b>28</b>	<b>21</b>	<b>17</b>
<b>TOTAL CRIMINAL CODE</b>		<b>125</b>	<b>116</b>	<b>84</b>	<b>91</b>	<b>90</b>

## Drayton Valley Municipal Detachment

### Statistical Comparison

### March: 2013 - 2017

All categories contain "Attempted" and/or "Completed"

CATEGORY	Trend	2013	2014	2015	2016	2017
Drug Enforcement - Production		0	0	0	0	0
Drug Enforcement - Possession		6	6	2	2	0
Drug Enforcement - Trafficking		0	5	4	0	4
Drug Enforcement - Other		0	0	0	1	0
<b>Total Drugs</b>		<b>6</b>	<b>11</b>	<b>6</b>	<b>3</b>	<b>4</b>
Federal - General		1	0	1	0	0
<b>TOTAL FEDERAL</b>		<b>7</b>	<b>11</b>	<b>7</b>	<b>3</b>	<b>4</b>
Liquor Act		4	1	0	0	2
Other Provincial Stats		10	11	9	5	6
<b>Total Provincial Stats</b>		<b>14</b>	<b>12</b>	<b>9</b>	<b>5</b>	<b>8</b>
Municipal By-laws Traffic		1	1	0	0	0
Municipal By-laws		8	3	9	3	3
<b>Total Municipal</b>		<b>9</b>	<b>4</b>	<b>9</b>	<b>3</b>	<b>3</b>
Fatals		0	0	0	0	0
Injury MVC		0	0	1	0	1
Property Damage MVC (Reportable)		24	39	27	23	16
Property Damage MVC (Non Reportable)		2	3	4	2	2
<b>TOTAL MVC</b>		<b>26</b>	<b>42</b>	<b>32</b>	<b>25</b>	<b>19</b>
<b>Provincial Traffic</b>		<b>31</b>	<b>54</b>	<b>33</b>	<b>47</b>	<b>33</b>
<b>Other Traffic</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>Criminal Code Traffic</b>		<b>9</b>	<b>10</b>	<b>6</b>	<b>4</b>	<b>10</b>
<b>Common Police Activities</b>						
False Alarms		29	15	23	27	18
False/Abandoned 911 Call and 911 Act		7	4	6	10	7
Suspicious Person/Vehicle/Property		0	3	9	9	6
Persons Reported Missing		1	1	0	3	3
Spousal Abuse - Survey Code		17	17	12	17	7

## Drayton Valley Municipal Detachment 5 Year Traffic Summary - Month of March

March	Trend	2013	2014	2015	2016	2017
Fatals		0	0	0	0	0
Injury MVC		0	0	1	0	1
Property Damage MVC (Reportable)		24	39	27	23	16
Property Damage MVC (Non Reportable)		2	3	4	2	2
Total MVC		26	42	32	25	19

March	Trend	2013	2014	2015	2016	2017
Impaired Operation*		Currently Not Available				
Roadside Suspensions - alcohol related - No charge**		0	0	0	1	1
Occupant Restraint/Seatbelt Violations**		1	1	1	0	0
Speeding Violations**		1	4	1	8	2
Intersection Related Violations**		0	2	1	2	1
Driving without Due Care or Attention*		Currently Not Available				
Other Moving Traffic*		Currently Not Available				
Other Non-Moving Violation**		0	13	5	8	4
Other CC Traffic***		1	2	0	1	0


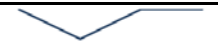

\*include "Cleared by Charge" and "Cleared Other"    \*\*\*Actual"    \*\*\*\*Reported"



Drayton Valley Municipal Detachment

January to March: 2013 - 2017

All categories contain "Attempted" and/or "Completed"

Category	Trend	2013	2014	2015	2016	2017		Mean	Std Deviation	Mean + 1 Std Dev	FLAG	Slope
<b>Theft Motor Vehicle (Total)</b>		18	27	14	13	10		16.4	5.9	22.3	Within Norm	-3
Auto		2	2	1	1	0		1.2	0.7	1.9	Within Norm	-0.5
Truck/SUV/Van		7	21	12	10	8		11.6	5.0	16.6	Within Norm	-0.9
Motorcycle		1	0	0	0	0		0.2	0.4	0.6	Within Norm	-0.2
Other		5	2	1	2	2		2.4	1.4	3.8	Within Norm	-0.6
Take Auto without Consent		3	2	0	0	0		1.0	1.3	2.3	Within Norm	-0.8
<b>Break and Enter (Total)</b>		24	22	10	28	23		21.4	6.1	27.5	Within Norm	0.4
Business		12	14	3	22	9		12.0	6.2	18.2	Within Norm	0.2
Residence		7	4	7	5	8		6.2	1.5	7.7	Issue	0.3
Cottage or Seasonal Residence		0	0	0	0	0		0.0	0.0	0.0	Within Norm	0
Other		0	2	0	1	4		1.4	1.5	2.9	Issue	0.7
<b>Spousal Abuse</b>		37	33	36	43	28		35.4	4.9	40.3	Within Norm	-0.8
<b>Robbery</b>		2	5	2	0	1		2.0	1.7	3.7	Within Norm	-0.7
<b>Assault</b>		51	48	36	29	27		38.2	9.7	47.9	Within Norm	-6.7
<b>Sexual Assaults</b>		1	2	2	4	5		2.8	1.5	4.3	Issue	1

Traffic	Trend	2013	2014	2015	2016	2017		Mean	Std Deviation	Mean + 1 Std Dev	FLAG	Slope
Impaired Operation*		Currently Not Available						Currently Not Available				
Roadside Suspensions - alcohol related - No grounds to charge**		6	0	2	2	4		2.8	2.0	4.8	Within Norm	-0.2
Occupant Restraint/Seatbelt Violations**		2	2	2	0	0		1.2	1.0	2.2	Within Norm	-0.6
Speeding Violations**		5	8	1	11	11		7.2	3.8	11.0	Within Norm	1.5
Intersection Related Violations**		5	3	2	4	4		3.6	1.0	4.6	Within Norm	-0.1
Driving without Due Care or Attention*		Currently Not Available						Currently Not Available				
Other Moving Traffic*		Currently Not Available						Currently Not Available				
Other Non-Moving Violation**		18	29	14	25	11		19.4	6.7	26.1	Within Norm	-1.8
Other CC Traffic***		5	3	1	5	1		3.0	1.8	4.8	Within Norm	-0.6